

WESTLAKE BOYS HIGH SCHOOL PTA MEETING

Monday 14th June 2021 7pm.

Present:	Tracey Smith, Robyn Dean, Mridula Rajan, Helen Mason, Lyn Cuthbertson, Mimosa Kamberi, Luana McVeigh, Jody Alder, Sonja Westerdaal, Jenni Hunter, Arlette Nikken, Emma Lawrey, Christina Smith, Susie O'Rourke, Gabriela Mercado, Cindy Zhou, Jodie Peters, Trudy Inglis, Philip Harkness (BOT), Travis Barker (BOT).
Apologies:	Hester Kleynhans, Jeanne Wright, Haruka Paul, Serena Bawden, Tomo Ishihara, Susie Turner, Cathryn Wilson, Caroline Carlyle, Fiona Mackenzie-Sole, Vid Kulkarni, Michele Cain (staff), Bronwyn Johnson, Billy Xin.
Minutes from Previous Meeting:	Moved: Luana McVeigh. Seconded: Jenni Hunter. Accepted.
Matters Arising:	Tracey thanked the helpers from the Meet the Prefects event. Thanks again to Tracey, Jody, Luana, Hester, Susie O'Rourke, Arlette, Mimoza. Feedback about both Meet the Leaders and Prefects, improvements suggested for next time. Emma has suggested that in the future at Meet the Leaders a female BOT should be present as well, as there were no women represented from the board. Meet the Prefects, we need to discuss about inviting more prefects to the event, as the feedback was that the prefects who were present did not manage to be available to speak to everyone who wanted to speak to them after the presentation.

WBHS PTA Second-Hand Uniform Store –

14 June 2021

Financial Position as @ 13 June 2021

Opening balance 7 May 2021: \$32,907.01

EFTPOS: \$3,949.50

Bank Deposits: \$120

Total deposits: \$4,069.50

Paymark limited: \$20.70

SmartPay NZ: \$41.34

Payments to sellers – Term 1: \$1,595.75

Payments to school – Van donation \$25,000

Total Withdrawals: \$26,657.79

Closing balance 13 June 2021: \$10,318.72

Sales

May \$3,939.50, Last Year \$1,895

June MTD \$830, Last Year \$2,175

YTD: \$16,588 YTD last year (end of June) \$16,701. We should be ahead at the end of June.

Other business

Payments of \$1,595.75 made to sellers for May sales.

Now being paid out monthly and hoping to develop the software even further to make the payments more efficient..

Brochure created -add QR code.

Lyn will be unavailable from June 28 for a couple of months. Tracey and Jodi filling in managing the shop over that time.

New logo – have new logo for Hand Me Round software we could combine Westlake logo with HMR logos.

Moved: Robyn Dean.

Seconded: Gabriela Mercado.

<u>General Business</u>	ACTION
<p>1. <u>Minivan Update.</u></p> <p>The school has now purchased the van, it is a 12-seater and has automatic transmission.</p> <p>The purchase of the new van will be announced in the newsletter next week.</p> <p>Lyn was asked to get some promotional photos of the van in use at the National Cross-Country Championships, which can then be included in our new PTA promotional leaflet.</p> <p>The signage on the side of the van is to be consistent with our previous donations to the school so will say 'Proudly sponsored by the PTA.'</p>	Lyn.
<p>2. <u>Grandparents Day Friday 6th August 9-11am.</u></p> <p>In 2020 due to covid, the Grandparents Day had the biggest attendance since its inception.</p> <p>Due to travel still being restricted it is anticipated that this year's event will be similarly well attended.</p> <p>We had 14 volunteers last year, so we would ideally like to have the same number of helpers this year.</p> <p>Thanks to Tracey, Luana, Emma, Susie O'Rourke, Mridula, Mimosa, Christina, Jodie Peters, Trudy, Hester who have already said they can assist on the day.</p> <p>Please can you let me know if you can help and have not already put your name down.</p>	Helen.
<p>3. <u>PTA Staff/Teachers Morning Tea Friday 22nd October 9-11am.</u></p> <p>The date has now been confirmed for the staff thankyou morning tea.</p> <p>Tracey has asked if someone would be interested in coordinating the event, we have the appropriate information and 'run sheet' so please let us know if it is something you would be willing to do.</p> <p>Thanks to Susie Turner who is happy once again to oversee the theme and lead the decorating team on the day.</p>	Susie Turner.

Ideas for the theme to pass onto Susie from those present at the meeting.
Safari, enchanted forest, kiwiana, Harry Potter.

4. PTA/2nd hand uniform shop sewing circle. Date TBC 7-9pm.

Tracey discussed the idea of setting up a PTA social sewing circle where we can come together over a glass of wine to repair or alter generic pieces of our 2nd hand uniform stock. Volunteers at the shop will also be invited.

At present, we have a large amount of the old green jackets and grey polo shirts that can be altered ready to donate onto somewhere that can use them.

Tracey to check with the school where they would feel comfortable for the altered items of uniform to go, and whether the logos are to be patched over or removed.

The decision where to send them seemed to favour somewhere in NZ rather than to the Islands.

But also, to have this as another way of getting to know and be supportive to each other.

This was greeted with great enthusiasm, and a suggested name for it was 'Uniform upcycle.'

The plan is to do it once a term on a Monday night in the staffroom, 7-9pm.

Tracey will book the room and put a notice in the newsletter.

If you can please bring your own sewing kit, scissors, and if anyone has a sewing machine, to bring that as well.

Once a date has been confirmed, hope to see you there!

5. Winter social event at Mexico, Takapuna - Thursday 24th June 7pm.

We are looking forward to a fun night!

Cathryn has booked a table for 20.

Helen to pass on new RSVPs from the meeting.

Philip Harkness BOT member gave the PTA an update on the board.

Meeting ended. 8.40pm.

Tracey.

Tracey.

Cathryn/
Helen.

<p>PTA MEETING DATES 7pm Staffroom.</p> <p>Monday 26th July.</p> <p>Monday 6th September.</p> <p>Monday 18th October</p>	
<p>OTHER DATES</p> <p>Thursday 24th June- Year 11 Parents Evening.</p> <p>Thursday 24th June- PTA Social Event, 7pm at Mexico, Takapuna.</p>	

Monday 5 th July 7pm. TBC-? PTA sewing circle.	
Thursday 5 th August- New Parents Information Evening.	
Friday 6 th August- Grandparents Morning Tea.	
Friday 22 nd October- PTA Staff/Teachers Morning Tea.	
Thursday 2 nd December- Graduation Dinner set up.	
November/December- end of year PTA Dinner, date to be decided.	