

WESTLAKE BOYS HIGH SCHOOL PTA MEETING

Monday 9th May 2022 7.00pm.

Staffroom.

Present:	Tracey Smith, Lyn Cuthbertson, Arlette Nikken, Sonja Westerdal, Jodie Peters, Trudy Inglis, Hester Kleynhans, Tomo Ishihara, Luana McVeigh, Emma Lawrey, Helen Mason, Naomi Naera, Chase Zheng (BOT.)
Apologies:	Cathryn Wilson, Robyn Dean, Vid Kulkarni, Mimoza Kamberi, Jody Alder, Michele Cain (staff), Rachael Jane, Gabriela Mercado, Cindy Zhou, Caroline Carlyle.
Minutes from Previous Meeting:	Moved: Jodie Peters. Seconded: Trudy Inglis. Accepted.
Matters Arising:	After our discussions at the last meeting re the health centre the school is now planning to make changes, no further update yet. No date is planned by the school to install the covered areas, the school know we are keen to support it and have the funds. Helen will be stepping down as secretary before the end of the year, and this will be Tracey's final year as president. Please let us know if anyone would be willing to take on these positions. Emma Lawrey mentioned the difficulty of the zoom parent interviews when the parents are separated, Chase said there is an IT subcommittee of the board, if Tracey could send an email to Travis who is the chair to discuss this.
Correspondence In/Out	Thankyou from Sandra White for the surprise Easter treat which was much appreciated by the staff. A reminder to complete the annual charity return with charity services. Tracey has had an email off a parent concerned about the level of vaping at the school. Chase Zheng (BOT) said there have already been discussions

	<p>about the issue at their board meeting but will raise it again and say parents are concerned.</p>	
<p>Financial Report:</p>	<p><u>Treasurers Report May 9th 2022.</u></p> <p>For the period March 14th – 9th May 2022.</p> <p>Opening BNZ balance as of March 14th 2022 \$3,987.05.</p> <p>Income during the period.</p> <p>Transfer from Trading Post \$0.00.</p> <p>Gross interest \$0.78.</p> <p>Expenditure during the period.</p> <p>Expenses Easter Staff thankyou \$190.92.</p> <p>Closing BNZ balance May 09th \$3,796.91.</p> <p>Moved: Tracey Smith.</p> <p>Seconded: Trudy Inglis.</p> <p>Cathryn Wilson has agreed to act as treasurer from this term.</p>	

WBHS PTA Second-Hand Uniform Shop – 9
May 2022

Opening balance 13 March 2022: \$24,898.98

EFTPOS: \$4,120.01

Cash Deposits: \$1,040

Direct Deposits: \$785

Total Deposits: \$5,945.01

Paymark Limited: \$41.40 (\$20.70 x2)

SmartPay NZ: \$82.68 (\$41.34 x2)

Feb payments to sellers: \$2,145

March payments to sellers: \$809.25

Refund: \$80 (Duplicate Sale)

Service Fee: \$0.30

Total Withdrawals: \$3,158.63

Closing balance 8 May 2022: \$27,685.36

Sales

March: \$1,720 Last Year \$ 2,055 (Closed one Friday in March due to Teacher Only Day)

April: \$4,175 Last Year \$ 2,055 (Open extra Friday in the School holidays)

May MTD: \$915 (6 May only) Last Year May: \$3,939.50

2022 YTD: \$18,230

2021 YTD: \$15,783(End of May)

\$2,447 ahead last year

General Business

Making April payments this week (Approx - \$1969.50 owing). Total sales of \$4,175 includes donated items of \$1145

Open in April school holidays as Uniform shop was also open.

Moved: Lyn Cuthbertson.

Seconded: Sonja Westerdaal.

Lyn has sourced a cupboard to go at the back of the shop cupboard to replace the rails. This will need collecting on Saturday, Naomi has offered to pick it up, and will liaise with Lyn.

There have been continuing issues with the eftpos machine, it was decided that the provider needs to come and assess why.

General Business

A) Assistance with school events.

The year 12/13 parent interviews are due to be held this term, the school is unsure if this will be via zoom or in person.

We will send out a request for volunteers if the school would like us to do drinks in the street if it goes ahead in person.

Jodie Peters has asked for a couple of people to help in the canteen on Thursday 26th May between 8-2pm. Naomi, Trudy, and Tracey have volunteered.

B) PTA webpage audit and new committee photo.

The PTA page on the school website has been updated, so Michelle Squire (Communications manager) has requested a new committee photo to go on the page.

We will take a photo after the meeting tonight.

C) Meet the Leaders.

The school calendar is now looking too busy to plan a Meet the Leaders event this year.

Due to the success of the virtual Meet the Prefects event in March, this maybe an option for next year.

D) PTA Bi-lingual sign.

The school signs are now in both English and Te reo, so it would be appropriate to plan for the PTA sign to be bi-lingual as well.

Emma Lawrey suggested that rather than adding the translation onto the current sign, to have another sign that can stand next to the original one.

Tracey will get the correct translation, then will see if we can use the stand from a sign, we already have to then make a Te reo sign.

Trudy asked the question whether the sign should reflect the international cultural attendance at the school.

E) Social event.

Please send Cathryn any ideas.

To be planned for after the mid-year exams later this month.

Meeting ended. 8.30pm

PTA MEETING DATES 7pm (staff room whilst at orange level).

Monday 13th June.

Monday 1st August.

Monday 12th September.

Monday 7th November.
