

WESTLAKE BOYS HIGH SCHOOL



ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

Ministry Number: 37

Headmaster: David Ferguson

School Address: 30 Forrest Hill Road, Takapuna, Auckland 0620

School Phone: 09 410-8667

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Members of the Board of Trustees

Name	Position	How Position Gained		Term Expired/ Expires
Mr Andrew Nicoll	Chair Person	Elected	Commercial Lawyer	Sep-22
Mr David Ferguson	Principal ex Officio		Headmaster	
Mr Philip Harkness	Parent Rep	Elected	CFO	Oct-23
Mr Chase Zheng	Parent Rep	Co-Opted	Engineer	Oct-23
Mr Travis Barker	Parent Rep	Co-Opted	General Manager	Oct-23
Ms Melinda Bennett	Parent Rep	Elected	Principal	Sep-22
Mrs Euphymya Lavelle	Parent Rep	Elected	Accountant	Sep-22
Mrs Carissa Vaudrey	Parent Rep	Elected	Managing Director	Oct-23
Mrs Keryn Russell	Staff Rep	Elected	HOD Commerce	Sep-22

Accountant / Service Provider: Judith Clough

Westlake Boys High School

Annual Report - For the year ended 31 December 2021

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Chairman's Annual Report 2021

After 2020 we had all hoped that 2021 would be a more normal year. That hope didn't last awfully long as Auckland went into the first of two short lockdowns in mid-February. So we were back to operating online, and left wondering when the next lockdown might be, thankfully we'd all learned a lot about how to operate a School in an online way last year.

The switch from in classroom to online was very smooth indeed, and while we'd really rather not have had to do it the school's systems worked well. As I write this report heading towards three months in lockdown (since 17 August) we have had senior students back at school our four days. We hope that they can remain there for the rest of the term, and for their external exams, and we also hope to see our junior students back soon too. With high levels of vaccination against covid 19 within our students and staff we are hopeful that we may have seen our last lockdown, but we'll just have to wait to see.

The Westlake Boys Board is made up of five parent elected representatives, two co-opted members, a staff member, a student member, and the Headmaster. All members of the Board give their time freely and generously to ensure that the school is properly governed, and that the management of the school receives the first class support that they can rely on. In my report last year, I highlighted the work that the school's IT team had done to keep the school operating online and to as near a normal timetable as possible. This year they've done it again and again we thank them for all of their hard work – you've kept us going.

This year I'd like to mention a couple of other areas that have worked tirelessly to ensure that the school is able to continue to operate at a very high level. Pam Mills, our Human Relations manager, has continued to provide an outstanding service to the school and its staff. Maintaining a highly competent, motivated and energised team has been difficult in these circumstances but Pam has maintained a great team throughout. Thanks Pam for your hard work, and for helping the school to maintain such a great staff team.

As I mentioned last year Judith Clough, the school's Business Manager, has had the unenviable task of making sure that the school's financial position is maintained as well as possible. With New Zealand's borders closed the number of international students attending our school, and paying to do so, has fallen dramatically, and so the way in which the school finances its operations, over and above the operating grants it receives from the government, has had to be very carefully managed. I'm very happy to say that the school's finances have remained in a very good position, and that we have a very sound platform from which to operate into 2022 and beyond. Judith has been supported throughout by the Board's finance committee, led by Board member Phil Harkness. Phil brings many years of financial expertise to the Board. With a common sense, no nonsense approach Phil and Judith have kept the school's finances on the right track.

This year also marked the end of 10 years of major capital building projects around the school. In that time, we've re-clad the previously leaky Science block and T block, upgraded the school's original Nelson Blocks (built in 1962), added the new gym and finally completed the new Louis Borok Languages Block. With the addition of the new section of turf on the fields, the school's facilities have never been better – and with the school's roll the highest it has ever been we're in a good place.

A new phase in the Westlake story will begin next year with the first Māori language immersion class getting underway. The school has been slowly developing its Māori offering and in recent years has seen dedicated Māori form classes, Māori Performing Arts offered as a subject and a wider incorporation of Māori culture into everyday school life. The Board has had an initial Treaty of Waitangi workshop and intends to further develop its understanding and incorporation of Māori language, tradition and culture over the next few years.

The Board continues to be delighted that it can offer a high performing, boys only education to the North Shore. Our school draws its students from its own home zone, and more widely from across the North Shore and beyond through out of zone students. All this adds up to our school being a diverse, welcoming, and interesting place. The level of education the school continues to offer to our students is second to none and it is our intention that it will maintain that role for a long time to come.

The School's Board currently comprises Melinda Bennett, Euphymya Lavelle, Phil Harkness, Carissa Vaudrey and Andrew Nicoll as elected parent representatives, Travis Barker and Chase Zheng as co-opted Board members, Keryn Russell as the staff representative, the Headmaster Mr Ferguson and for 2021 we have had the pleasure of having Dev Verma as the elected student representative. Thank you to all of you – it's been another very challenging year.

Our Board Secretary Mrs Sandra White, continues to do a great job in organising the Board, taking care of all the administration and organisation capably and seemingly effortlessly. The Headmaster Mr Ferguson and the Senior Leadership Team continue to operate in a way that is above and beyond what their contracts call for – the fact that the school remains as surefooted as it is, is directly attributable to the hard work that the SLT has done. The non-teaching staff remain a critical part of the equation – and even while operating from home have maintained a well-oiled machine which has enabled the teaching staff to teach our students without having to concern themselves with the backroom operations. Thank you all for your hard work this year.

The Board remains grateful for the continuing support of the PTA, of the Westlake Boys Foundation and of Westlakers. These organisations work tirelessly to support the school, raising money but also helping with the organisation of events, helping the staff to feel appreciated and working to make sure that the connections that Westlakers make in their years at school are able to be maintained and enhanced in the years that follow.

Finally we say thank you and farewell to Associate Principal Tom Gordon as he heads to the other end of the island to lead a boys' school in the Hutt Valley. We been lucky to have Tom and he's contributed enormously to our school while he's been here. We wish Tom all the best for the future, thanks for your dedication to our school and best of luck for the future.

Congratulations to all our prize winners today – you should be proud of your achievements; we wish you well for your external exams and for whatever 2022 might bring to you. A less disrupted year would be great to have.

Andrew Nicoll
Board Chair

Headmaster's Annual Report 2021

My annual report this year, at the end of Westlake's 59th year, is my 12th and the first one that I have not been able to deliver in person. This year's report will only be published in our yearbook and not presented at our annual prizegiving (which will be held online this year), a sign of the times.

Whilst we expected and potentially even predicted that 2021 would be disrupted like last year, we hoped for the best and planned for the worst. We'd become proficient at remote schooling last year which has helped us adapt to the challenges of 2021, although we wish we hadn't needed to. That said, we should be positive about next year. With really high vaccination rates in our school and across the country, we hope that life can return to as close to pre 2020 normal as possible.

The start of 2021 saw some outstanding end of year results being reported for our 2020 cohort of seniors with our best ever set of external examination results. Our pass rates of 96%, 96% and 97% at levels one, two and three respectively were remarkable given the disruption of the previous year. Nationally the decile nine pass rates were 71%/86%/81%, showing how far ahead of similar schools we were across the country. Our University Entrance pass rate was 84% which was 13% better than the national decile nine pass rate.

No school had ever got more than 200 Scholarship examination passes previously, so for our boys to achieve 201 passes in 2020 was extraordinary. We had 10 students in the top 70 students in the country (most of all schools) and we also ended up with four Premier Scholars (the group of the top 12 students in the country) again something that no one school has ever achieved. Congratulations to these four young men, George Yang, Brian Kim, Yuxin Li and Raymond Luo. To have one Premier Scholar is a big achievement, to have four is without precedent. To cap these achievements off, George Yang was also named as the Top Scholar in New Zealand, winning the Prime Minister's Award for Academic Excellence, only the second time ever that a Westlake Boy has managed to achieve this. Well done George.

Sport

Term one this year was disrupted but most sports completed their respective seasons. Our Premier Sailing team had a great term one, winning the Harken National Keelboat title and finishing second at the NZ Teams Sailing Championships. Premier Touch were third in New Zealand, as were Ultimate Frisbee.

We nearly managed to finish the winter sport season in term three this year, although national winter sports tournaments were again a casualty of the disruption. Our 1st XI Hockey team were declared Auckland Champions, Premier Basketball and 1st XI Football were both 2nd in Auckland and our 1st XV were North Harbour Champions, as we were sitting in 1st place at the end of the round robin format of the competition.

At national level we won two winter sports events, Cross Country and Swimming to add to the Auckland Premier titles that we won in these sports as well. Our Distance Running team were named Westlake Team of the Year for 2021 and our top swimmer, Cameron Gray was named as our Sportsman of the Year.

Overall in 2021, of the 19 Auckland premier sports events that we competed, we placed first in six of them, second in four more and third in five (15 in the top three in Auckland). This is a great effort and with 13 of our boys qualifying as finalists for the annual Auckland College Sport Young Sportsperson of the Year awards, it has been another year to remember, despite the disruption.

More than 1520 boys represented the school in sport this year which is a great testament to the programme that is now led by Andrew Lydiard after the departure of Director of Sport Paul Strang. Thank you to all of the staff, students, parents and coaches for their great work with sport this year.

Our school production this year was 'Socially Distanced Shakespeare', a reflection of an ambitious project with a contingency plan. The show didn't disappoint, with terrific reviews, sell-out crowds and very creative use of our auditorium. At the recent Auckland Schools' Showdown awards, the show won 'Best Play', 'Best Direction' and 'Best Technical Award'. Well done to Dr Brown, Ms Smith, Mr McClymont and the rest of the team. We look forward to the 2022 production.

Our music groups once again had an excellent year. Following a standout Gala Concert here at school, Voicemale and Choralation topped their respective categories at the Auckland Big Sing Festival. Unfortunately, the national Big Sing Festival did not go ahead due to COVID restrictions.

At the Auckland KBB festival, four of our groups made the top four in their respective categories with our Symphony Orchestra, Concert Band, Symphonic Band and Camerata all taking out gold awards. Three of these groups were directed by Mr Robinson, an amazing achievement for one director. Big Band and Chamber Orchestra both won silver awards.

We were looking forward to hosting Te Ahurea Tino Rangatiranga in term four this year. Sadly, we have had to postpone it until 2022. This will be the first time this kapa haka event has been held on the North Shore. At Polyfest our Kapa Haka group picked up a first place and third place in two different categories, finishing fifth overall.

Staff

At the end of this year, we farewell David Wedderburn who has been with us for almost 20 years. David or 'Weddy' as he affectionately known, has been an excellent Science and Biology teacher, a terrific colleague and an incredibly committed Rugby and Cricket coach. Mr Wedderburn will be remembered by hundreds of Westlake boys for his generous nature, great sense of humour, infectious laugh and for being willing to go the extra mile for all of his classes and sports teams. He has also maintained a Westlake garden for many years.

Best wishes also to Mr Shong and Mr Bailey who leave us after 15 years and 10 years respectively. Mr Shong will still be around as a reliever. Thank you to both of you for all of your great work as classroom teachers of Science and Maths respectively.

Mr Clarke from Technology is leaving us after nine years. He has done a terrific job leading the Technology Department and hands over to Ms Stewart as his successor. Mr Clarke has created a great team there and with the addition of the Building and Construction course to the programme, the boys now have more on offer than ever before.

Mr Gordon will also leave us at the end of year to begin as Principal of Hutt International Boys' School in Wellington. I have thoroughly enjoyed working with him and I am certain that he will be a brilliant Principal. Mr Gordon has fully involved himself in the life of Westlake and I know he leaves us with a heavy heart.

Farewell and thank you also to Mrs Scanlen, Mrs Linton-Price, Mrs Stanley, Miss Shadood, Mrs Sales and Messrs Sherriff, Vojnovic, Stam and Perera. We wish Mrs Coutts and Mrs Fernandes all the best as they take maternity leave for a period of time.

We have two new staff members joining our Senior Leadership Team as Deputy Principals for next year. Mr Russell our current Head of Science will take on a curriculum role and a Westlake old boy, Mr Fordham, joins us from Rosmini College as a new member of the team in a pastoral care role.

The Louis Borok Languages Block and our new Tennis / Hockey / Basketball facility have both been positive additions to our campus as our school has grown in terms of the roll this year.

2022 will see the launch of two major initiatives in our school. From the start of 2022 we will be the only mainstream school on the North Shore that can offer a Māori medium programme. This will begin in 2022 with a junior cohort and will grow year on year for five years. It will be led by Matua Johnny Waititi and is an exciting addition to what we offer in terms of te reo Māori and Mātauranga Māori. Westlake Boys is also a pilot school in 2022 for the new standards in Te Ao Haka (Māori Performing Arts) where students can earn University approved credits at level 3, it will be an exciting year!

We also see the start of our Westlake Enterprise Academy in 2022, which will be led by Mrs Russell, current Head of Commerce. This programme will offer the chance for a class of year 13 students to set up and run their own businesses during the school day. The initiative is in conjunction with our Foundation Board and will be known as 'The Open Ground'. Thank you in particular to old boy and foundation board member Bill Smale for his support of this innovation.

Thank you once again to our wonderful Board of Trustees for their support, wisdom, commitment and vision. They have helped steer us through another challenging year. We are lucky to have such a capable and interested group of people governing our school.

To our Executive team, well done on another great year and thank you for all of your extra work and on-going commitment to our school.

I'd like to finish by highlighting the work of our teachers and indeed all of our staff this year. With more than a third of the school year having some kind of remote learning it hasn't been easy for our boys or our staff. Just like last year our teachers rolled up their sleeves and got on with it. They have been absolutely brilliant, and I wish all of our staff a well-deserved rest over the December and January period. Thank you on behalf of our whole community.

As we look through the fog of uncertainty into 2022, I hope we can all be positive.

David Ferguson
Headmaster

Westlake Boys' High School

Kiwisport Annual Report

For the year ended 31 December 2021

In another disrupted sporting year, Kiwisport funding continued to add value to the depth and breadth of our sporting programme.

It allowed us to continue delivering professional development to both our staff and external coaches, as well as the ongoing access to top level coaching for a number of our sports & teams.

We are also grateful for the ability to maintain and upgrade equipment in our fitness centre. This facility is used by our students every day before and after school, as well as in class time within our academy programmes. Kiwisport funding also allowed us to engage external specialists in strength & conditioning when our own resources were stretched, this was also effective during lockdown where we able to provide sessions via zoom with an external provider.

Student leadership is an important part of our sporting philosophy, we were able to use Kiwisport funding to provide leadership opportunities and networking for a number of our senior sportsmen.

The hundreds of students who took part in our social sport programmes continued to benefit from Kiwisport funding by way of access to equipment and student referee development. These programmes have now become a crucial part of our programme.

Once again, Kiwisport also continues to help support staff wages in the sports department. This is vital to ensuring we are administer sport for so many students.

Overall in 2021, Kiwisport funding greatly aided our sporting programme in a variety of ways that directly impacted the more than 1500 students participating in sport across 30+ different sports. It's availability to us is vital in continuing to provide sporting opportunities and quality experiences to our students.

Andrew Lydiard
Director of Sport

Westlake Boys High School

Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the headmaster and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

Andrew Nicoll

Full Name of Presiding Member



Signature of Presiding Member

19-May-22

Date:

David Robert Ferguson

Full Name of Headmaster



Signature of Headmaster

19-May-22

Date:

Westlake Boys High School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Revenue				
Government Grants	2	22,952,104	23,899,999	23,370,338
Locally Raised Funds	3	3,154,466	3,498,044	3,502,270
Interest Income		41,754	54,551	115,115
Gain on Sale of Property, Plant and Equipment		2,481	-	204
International Students	4	1,545,182	1,510,834	2,632,316
Other Revenue		-	-	-
		27,695,987	28,963,428	29,620,243
Expenses				
Locally Raised Funds	3	1,332,309	2,059,163	1,682,838
Hostel		-	-	-
International Students	4	732,368	806,584	1,781,191
Learning Resources	5	15,314,339	15,331,228	14,532,143
Administration	6	1,490,253	1,615,115	1,638,772
Finance		34,972	45,651	36,696
Property	7	6,306,954	7,894,366	8,005,854
Depreciation	12	938,637	954,172	1,017,261
Loss on Disposal of Property, Plant and Equipment		494,459	-	66,451
		26,644,291	28,706,279	28,761,206
Net Surplus / (Deficit) for the year		1,051,696	257,149	859,037
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		1,051,696	257,149	859,037

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Westlake Boys High School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Equity at 1 January		14,520,508	12,280,288	12,280,288
Total comprehensive revenue and expense for the year		1,051,696	257,149	859,037
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	1,381,183	1,381,183
Equity at 31 December		15,572,204	13,918,620	14,520,508
Retained Earnings		15,572,204	13,918,620	14,520,508
Reserves		-	-	-
Equity at 31 December		15,572,204	13,918,620	14,520,508

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Westlake Boys High School

Statement of Financial Position

As at 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Current Assets				
Cash and Cash Equivalents	8	562,584	262,600	564,510
Accounts Receivable	9	1,335,544	830,547	1,067,849
GST Receivable		148,583	-	132,401
Prepayments		232,197	100,000	264,490
Inventories	10	589,921	253,834	255,299
Investments	11	4,275,596	4,501,740	4,796,646
Funds owed for Capital Works Projects	19	596,150	-	344,712
		7,740,575	5,948,721	7,425,907
Current Liabilities				
Accounts Payable	13	2,296,063	1,612,560	2,278,072
Borrowings	14	-	237,428	1,004,114
Revenue Received in Advance	15	1,074,830	1,311,748	1,438,931
Provision for Cyclical Maintenance	16	567,345	470,599	462,660
Finance Lease Liability	17	153,504	160,546	122,618
Funds held in Trust	18	967,827	940,000	1,391,613
		5,059,569	4,732,881	6,698,008
Working Capital Surplus/(Deficit)		2,681,006	1,215,840	727,899
Non-current Assets				
Property, Plant and Equipment	12	13,480,047	13,890,961	14,506,536
		13,480,047	13,890,961	14,506,536
Non-current Liabilities				
Borrowings	14	-	535,227	-
Provision for Cyclical Maintenance	16	377,459	435,404	464,280
Finance Lease Liability	17	211,390	217,550	249,647
		588,849	1,188,181	713,927
Net Assets		15,572,204	13,918,620	14,520,508
Equity		15,572,204	13,918,620	14,520,508

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Westlake Boys High School

Statement of Cash Flows

For the year ended 31 December 2021

	Note	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Cash flows from Operating Activities				
Government Grants		4,506,916	3,408,390	4,422,647
Locally Raised Funds		3,069,201	3,560,031	3,455,195
International Students		1,209,704	1,430,321	1,844,114
Goods and Services Tax (net)		(16,182)	132,401	(139,350)
Payments to Employees		(2,364,667)	(2,568,345)	(3,465,936)
Payments to Suppliers		(4,848,024)	(5,900,894)	(5,379,401)
Interest Paid		(34,972)	(45,651)	(36,696)
Interest Received		45,885	58,061	107,419
Net cash from/(to) Operating Activities		1,567,861	74,314	807,992
Cash flows from Investing Activities				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		4,281	-	(66,247)
Purchase of Property Plant & Equipment (and Intangibles)		(247,277)	(141,135)	(1,662,631)
Sale/(Purchase) of Investments		521,049	294,905	(4,796,646)
Proceeds from Sale of Investments		-	-	-
Net cash from/(to) Investing Activities		278,053	153,770	(6,525,524)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	117,332
Finance Lease Payments		(168,501)	(191,633)	(107,921)
Loans Received/ Repayment of Loans		(1,004,114)	(231,459)	(227,154)
Funds Administered on Behalf of Third Parties		(675,225)	(106,902)	(305,971)
Net cash from/(to) Financing Activities		(1,847,840)	(529,994)	(523,714)
Net increase/(decrease) in cash and cash equivalents		(1,926)	(301,910)	(6,241,246)
Cash and cash equivalents at the beginning of the year	8	564,510	564,510	6,805,756
Cash and cash equivalents at the end of the year	8	562,584	262,600	564,510

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Westlake Boys High School

Notes to the Financial Statements

For the year ended 31 December 2021

1. Statement of Accounting Policies

a) Reporting Entity

Westlake Boys High School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 16.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10 years
Board Owned Buildings	40–60 years
Furniture and equipment	10 years
Information and communication technology	4 years
Motor vehicles	5 years
Textbooks	3 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

k) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

n) Revenue Received in Advance

Revenue received in advance relates to fees received from international students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

o) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

p) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date 10 Year Property Plan (10YPP) or another appropriate source of evidence.

q) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

r) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and

s) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

t) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

u) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Operational Grants	3,974,581	3,969,221	3,683,614
Teachers' Salaries Grants	13,201,310	12,883,262	12,252,435
Use of Land and Buildings Grants	5,172,266	6,719,928	6,719,928
Other MoE Grants	603,947	327,588	712,769
Other Government Grants	-	-	1,592
	<u>22,952,104</u>	<u>23,899,999</u>	<u>23,370,338</u>

The school has not opted in to the donations scheme for this year.

Other MOE Grants total includes additional COVID-19 funding totalling \$48,958 and historic MOE grants from 2009 \$89,847 (\$269,993 2020).

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Revenue			
Donations & Bequests	1,588,829	1,447,405	1,602,572
Curriculum related Activities - Purchase of goods and services	26,259	7,826	16,032
Fees for Extra Curricular Activities	483,932	743,509	504,324
Trading	713,166	1,062,200	1,005,694
Fundraising & Community Grants	313,301	221,304	336,015
Other Revenue	28,979	15,800	37,633
	<u>3,154,466</u>	<u>3,498,044</u>	<u>3,502,270</u>
Expenses			
Extra Curricular Activities Costs	691,982	1,157,724	742,460
Trading	636,925	900,439	897,112
Fundraising and Community Grant Costs	3,402	1,000	43,266
Other Locally Raised Funds Expenditure	-	-	-
	<u>1,332,309</u>	<u>2,059,163</u>	<u>1,682,838</u>
Surplus/ (Deficit) for the year Locally raised funds	<u>1,822,157</u>	<u>1,438,881</u>	<u>1,819,432</u>

Donations include \$50,000 bequest from Trust Grants for the Multi Surface Sports Turf. These grants are classified as Cash Exchange although the payment for the Turf will be classified as Non-Cash Generating Assets depending on the purpose and use. (\$39,423 raised 2020)

4. International Student Revenue and Expenses

	2021 Actual Number	2021 Budget (Unaudited) Number	2020 Actual Number
International Student Roll	91	86	156
	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Revenue			
International Student Fees	1,545,182	1,510,834	2,632,316
Expenses			
Student Recruitment	182,912	247,448	274,598
Employee Benefit - Salaries	502,318	492,566	1,403,586
Other Expenses	47,138	66,570	103,007
	732,368	806,584	1,781,191
Surplus/ (Deficit) for the year International Students	812,814	704,250	851,125

5. Learning Resources

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Curricular	1,036,761	1,193,119	1,060,610
Information and Communication Technology	166,014	136,308	147,393
Library Resources	8,428	11,125	4,363
Employee Benefits - Salaries	14,089,803	13,921,676	13,282,245
Staff Development	13,333	69,000	37,532
	15,314,339	15,331,228	14,532,143

6. Administration

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Audit Fee	14,044	13,000	13,338
Board Fees	6,105	6,215	5,665
Board Expenses	15,924	14,750	39,300
Intervention Costs & Expenses	-	-	-
Communication	15,183	19,126	14,125
Consumables	3,489	6,550	11,139
Operating Lease	36,733	45,540	45,539
Legal Fees	14,464	-	6,000
Other	246,065	326,760	190,104
Employee Benefits - Salaries	808,368	830,494	936,834
Insurance	180,954	127,680	130,570
Service Providers, Contractors and Consultancy	148,924	225,000	246,158
	1,490,253	1,615,115	1,638,772

7. Property

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	76,139	80,412	91,460
Consultancy and Contract Services	294,226	230,000	185,444
Cyclical Maintenance Provision	66,928	66,120	235,235
Grounds	213,418	261,600	258,551
Heat, Light and Water	201,719	253,270	224,358
Rates	432	420	517
Repairs and Maintenance	178,470	147,600	140,284
Use of Land and Buildings	5,172,266	6,719,928	6,719,928
Security	24,773	25,012	27,839
Employee Benefits - Salaries	78,583	110,004	122,238
	<u>6,306,954</u>	<u>7,894,366</u>	<u>8,005,854</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

8. Cash and Cash Equivalents

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Bank Accounts	201,045	262,600	230,962
Short-term Bank Deposits	362,082	-	340,958
Bank Overdraft	(543)	-	(7,410)
Cash and cash equivalents for Statement of Cash Flows	<u>562,584</u>	<u>262,600</u>	<u>564,510</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$562,584 Cash and Cash Equivalents, \$12,887 of unspent grant funding is held by the School. This funding is subject to restrictions which specify how the grant is required to be spent. If these requirements are not met, the funds will need to be returned.

9. Accounts Receivable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Receivables	167,959	15,547	94,817
Receivables from the Ministry of Education	-	-	-
Provision for uncollectable debts	-	-	-
Interest Receivable	14,379	15,000	18,510
Banking Staffing Underuse	55,112	-	-
Teacher Salaries Grant Receivable	1,098,094	800,000	954,521
	<u>1,335,544</u>	<u>830,547</u>	<u>1,067,848</u>
Receivables from Exchange Transactions	182,338	30,547	113,327
Receivables from Non-Exchange Transactions	1,153,206	800,000	954,521
	<u>1,335,544</u>	<u>830,547</u>	<u>1,067,848</u>

10. Inventories

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Stationery	14,977	15,000	18,929
School Uniforms	568,844	235,334	232,723
Canteen	6,100	3,500	3,647
	<u>589,921</u>	<u>253,834</u>	<u>255,299</u>

11. Investments

The School's investment activities are classified as follows:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Current Asset			
Short-term Bank Deposits	4,275,596	4,501,740	4,796,645
Non-current Asset			
Long-term Bank Deposits	-	-	-
Total Investments	<u>4,275,596</u>	<u>4,501,740</u>	<u>4,796,645</u>

12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2021						
Buildings	12,181,881	16,030	(483,225)		(286,420)	11,428,266
Building Improvements	593,621	7,014			(74,972)	525,663
Furniture and Equipment	1,105,473	126,333	(5,916)		(259,804)	966,086
Information and Communication Technology	228,309	47,299			(124,175)	151,433
Motor Vehicles	4,957	40,435			(10,348)	35,044
Textbooks	15,809	8,235	(33)		(13,319)	10,692
Leased Assets	324,170	161,421	(1,104)		(162,492)	321,995
Library Resources	46,326	6,966	(6,271)		(7,107)	39,914
Work in Progress	5,990	956	(5,990)			956
Balance at 31 December 2021	<u>14,506,536</u>	<u>414,689</u>	<u>(502,539)</u>	<u>-</u>	<u>(938,637)</u>	<u>13,480,049</u>

The net carrying value of equipment held under a finance lease is \$321,995 (2020: \$324,171)

	2021 Cost or Valuation	2021 Accumulated Depreciation	2021 Net Book Value	2020 Cost or Valuation	2020 Accumulated Depreciation	2020 Net Book Value
	\$	\$	\$	\$	\$	\$
Buildings	14,015,584	(2,587,317)	11,428,267	14,728,558	(2,546,677)	12,181,881
Building Improvements	752,825	(227,164)	525,661	745,814	(152,193)	593,621
Furniture and Equipment	4,052,738	(3,086,653)	966,085	3,964,776	(2,859,303)	1,105,473
Information and Communication T	1,071,670	(920,237)	151,433	1,024,371	(796,062)	228,309
Motor Vehicles	146,231	(111,187)	35,044	105,796	(100,839)	4,957
Textbooks	81,266	(70,574)	10,692	164,046	(148,237)	15,809
Leased Assets	577,565	(255,570)	321,995	597,460	(273,290)	324,170
Library Resources	91,609	(51,695)	39,914	97,894	(51,568)	46,326
Work in Progress	956		956	5,990		5,990
Balance at 31 December	<u>20,790,444</u>	<u>(7,310,397)</u>	<u>13,480,047</u>	<u>21,434,705</u>	<u>(6,928,169)</u>	<u>14,506,536</u>

13. Accounts Payable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Creditors	588,139	640,000	631,849
Accruals	499,868	72,560	494,835
Banking Staffing Overuse	-	-	-
Employee Entitlements - Salaries	1,136,765	800,000	954,521
Employee Entitlements - Leave Accrual	71,291	100,000	196,867
	<u>2,296,063</u>	<u>1,612,560</u>	<u>2,278,072</u>

Payables for Exchange Transactions	2,296,063	1,612,560	2,278,072
	<u>2,296,063</u>	<u>1,612,560</u>	<u>2,278,072</u>

The carrying value of payables approximates their fair value.

14. Borrowings

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Loans due in one year	-	237,428	1,004,114
Loans due after one year	-	535,227	-
	<u>-</u>	<u>772,655</u>	<u>1,004,114</u>

The school has borrowings at 31 December 2021 of \$Nil (31 December 2020 \$1,004,114).

15. Revenue Received in Advance

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Grants in Advance - Ministry of Education	12,887	-	29,387
International Student Fees in Advance	906,783	1,161,748	1,242,261
Other revenue in Advance	155,160	150,000	167,283
	<u>1,074,830</u>	<u>1,311,748</u>	<u>1,438,931</u>

16. Provision for Cyclical Maintenance

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Provision at the Start of the Year	926,940	926,940	716,205
Increase/ (decrease) to the Provision During the Year	66,928	66,120	235,235
Use of the Provision During the Year	(49,064)	(87,057)	(24,500)
Provision at the End of the Year	<u>944,804</u>	<u>906,003</u>	<u>926,940</u>
Cyclical Maintenance - Current	567,345	470,599	462,660
Cyclical Maintenance - Term	377,459	435,404	464,280
	<u>944,804</u>	<u>906,003</u>	<u>926,940</u>

17. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
No Later than One Year	153,504	160,546	122,618
Later than One Year and no Later than Five Years	211,390	217,550	249,647
Later than Five Years	-	-	-
Future Finance Charges	31,078	13,743	25,703
	<u>395,972</u>	<u>391,839</u>	<u>397,968</u>
Represented by			
Finance lease liability - Current	153,504	160,546	122,618
Finance lease liability - Term	211,390	217,550	249,647
	<u>364,894</u>	<u>378,096</u>	<u>372,265</u>

18. Funds held in Trust

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	967,827	940,000	1,391,614
Funds Held in Trust on Behalf of Third Parties - Non-current	-	-	-
	<u>967,827</u>	<u>940,000</u>	<u>1,391,614</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

19. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects.

	2021	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
5YP Air Conditioning	<i>completed</i>	(314,105)				(314,105)
Multipurpose Sports Turf	<i>in progress</i>	(30,607)	400,000	(624,418)		(255,025)
5YA Gymnasium lighting		-		(15,940)		(15,940)
5YA Boiler replacement		-		(11,080)		(11,080)
Totals		<u>(344,712)</u>	<u>400,000</u>	<u>(651,438)</u>	<u>-</u>	<u>(596,150)</u>

Represented by:

Funds Held on Behalf of the Ministry of Education

Funds Due from the Ministry of Education	(596,150)
	<u>596,150</u>

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
5YP - Air Conditioning	<i>completed</i>	(38,741)	-	(275,364)	-	(314,105)
Multipurpose Sports Turf	<i>in progress</i>	-	-	(30,607)	-	(30,607)
Totals		<u>(38,741)</u>	<u>-</u>	<u>(305,971)</u>	<u>-</u>	<u>(344,712)</u>

20. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

Andrew Nicoll is a trustee of the Board and also is a partner in Hudson, Gavin, Martin. The total value of all transactions for the year was \$1,980 excl(2020: \$nil) and no amount is outstanding as at balance date. Because this amount is less than \$25,000 for the year the contract does not require Ministry approval under section 103 of the Education Act 1989.

21. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2021 Actual \$	2020 Actual \$
<i>Board Members</i>		
Remuneration	6,105	5,665
<i>Leadership Team</i>		
Remuneration	3,090,812	2,791,428
Full-time equivalent members	26	23
Total key management personnel remuneration	3,096,917	2,797,093

There are 9 members of the Board excluding the Principal. The Board had held 11 full meetings of the Board in the year. The Board also has Finance (1 member) and Property (1 member) that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	250-260	250-260
Benefits and Other Emoluments	0-10	0-10

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
140-150	1	1
130-140	0	0
120-130	6	6
110-120	11	4
100-110	28	18
	46	29

The disclosure for 'Other Employees' does not include remuneration of the Principal.

22. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2021 Actual	2020 Actual
Total	\$0	\$6,000
Number of People	0	2

23. Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: \$20,000).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

24. Commitments

(a) Capital Commitments

As at 31 December 2021 the Board has not entered into any contract agreements for capital works.
(Capital commitments at 31 December 2020: \$616,730)

(b) Operating Commitments

As at 31 December 2021 the Board has entered into the following contracts:

(a) operating lease of a Motor Vehicle;

	2021 Actual	2020 Actual
No later than One Year	\$ 14,532	\$ 20,822
Later than One Year and No Later than Five Years	-	14,532
Later than Five Years		
	<u>14,532</u>	<u>35,354</u>

(b) operating lease of a EFTPOS Machine;

	2021 Actual	2020 Actual
No later than One Year	\$ 4,617	\$ 5,159
Later than One Year and No Later than Five Years	4,568	
Later than Five Years		
	<u>9,185</u>	<u>5,159</u>

25. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Cash and Cash Equivalents	562,584	262,600	564,510
Receivables	1,335,544	830,547	1,067,848
Investments - Term Deposits	4,275,596	4,501,740	4,796,645
Total Financial assets measured at amortised cost	6,173,724	5,594,887	6,429,003

Financial liabilities measured at amortised cost

Payables	2,296,063	1,612,560	2,278,072
Borrowings - Loans	-	772,655	1,004,114
Finance Leases	364,894	378,096	372,265
Painting Contract Liability	-	-	-
Total Financial Liabilities Measured at Amortised Cost	2,660,957	2,763,311	3,654,451

26. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

27. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

28. COVID 19 Pandemic on going implications

Impact of Covid-19

During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and 2 and other parts of the country moved into alert level 2.

Towards the end of August 2021, the entire country moved to alert level 4, with a move to alert level 3 and 2 for everyone outside the Auckland region three weeks later. While Auckland has remained in alert level 3 for a prolonged period of time.

Impact on operations

Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry to Education, even while closed.

However, the ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways which potentially will negatively affect the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level changes.

Reduction in locally raised funds

Under alert levels 4,3, and 2 the school's ability to undertake fund raising events in the community or other contributions from parents, may have been compromised.

Increased Remote learning additional costs

Under alert levels 4 and 3 ensuring that students have the ability to undertake remote or distance learning often incurs additional costs in the supply of materials and devices to students to enable alternative methods of curriculum delivery.

Reduction in International students

Under alert levels 4, 3, 2, and 1 International travel is heavily restricted. The school has been unable to welcome and enrol prospective international students which has resulted in a reduction in revenue from student fees & charges from International students and/or Board of Trustee operated boarding facilities.

INDEPENDENT AUDITOR'S REPORT
TO THE READERS OF WESTLAKE BOYS HIGH SCHOOL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

The Auditor-General is the auditor of Westlake Boys High School (the School). The Auditor-General has appointed me, Paul Lawrence, using the staff and resources of Crowe New Zealand Audit Partnership, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 8 to 26, that comprise the statement of financial position as at 31 December 2021, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2021; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 20 May 2022. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit

evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises the information included on pages 2 to 6, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Paul Lawrence
Crowe New Zealand Audit Partnership
On behalf of the Auditor-General
Auckland, New Zealand