

WESTLAKE BOYS HIGH SCHOOL PTA MEETING

Monday 31st July 2023 7.00pm Staffroom

Present:	Arlette Nikken, Cathryn Wilson, Carolyn Carlyle, Chhaya Patel, Christina Smith, Cindy Zhou, Gabriela Mercado, Jodie Peters, Kavitha Sadasivam, Kirsty Nankervis, Luana McVeigh, Lyn Cuthbertson, Michelle Cain (Staff), Mimoza Kamberi, Naomi Naera, Paige Sun, Peter Dennis, Rebecca Henderson, Robyn Dean, Shannan Blanchet, Tomo Ishihara, Melinda Iles (BOT Representative)
Apologies:	Emma Lawrey, Emma Oliver, Fiona McCormick, Katie Elliot, Rachael Jane, Rebekah Patterson, Susie O'Rourke, Tali Attwood, Tracey Smith, Trudy Inglis, Vid Kulkani
Minutes from Previous Meeting:	Moved: Luana McVeigh Seconded: Cathryn Wilson
Matters Arising:	
Correspondence In/Out	<ul style="list-style-type: none">• Thank you from Connor Pearson for the PTA's help at the IBSC (Covered in more Detail by Jodie in 'General Business')• Email received from Yui (WBHS International Advisor) asking for helpers and guidance with providing refreshments for the Open Night on Thursday 03/08/23• Email received from Nick Dale thanking the PTA for our support during the Parent/Teacher Interview evenings
Financial Report:	Cathryn Wilson – PTA Treasurer presented the Financial Report (attached) Moved: Lyn Cuthbertson Seconded: Rebecca Henderson
Secondhand Uniform Shop Report:	Lyn Cuthbertson presented the Secondhand Uniform Shop Report (attached) Moved: Rebecca Henderson Seconded: Shannan Blanchet Lyn also advised that she has made progress with getting Students to help in the shop on Friday lunchtimes and will hopefully hold a training next week to get them up to speed.

<p>General Business:</p>	<p>Water Cooler for the Health Ctr</p> <p>The Water Cooler for the Health Centre has been purchased and delivered and is just waiting for the Plumber to install it (hopefully next week).</p> <p>The Plumber Jodie has organized is a 'Westlaker' who is going to install the Water Cooler at materials cost only.</p> <p>The Health Centre Staff are looking forward to having this up and running as it will be much more efficient than having to keep refilling jugs of water.</p> <p>International Boys School Conference</p> <p>Jodie thanked all the PTA members who helped in some way at the IBSC. The school received fantastic feedback from the Conference delegates, many of whom described it as "The best conference" they had attended, and how lucky the school is to have the "best PTA in the world"!!!! WBHS Leadership and the conference organizers were incredibly grateful for the help provided by the PTA. All of those who helped were gifted a Reusable Coffee mug and an IBSC Tote bag.</p> <p>Arlette thanked Jodie for the for the wonderful job she did in organizing the PTA Helpers, so everyone knew exactly what was required.</p> <p>Grandparents Day 28th July</p> <p>Chris reported on Grandparents Day, which as usual was a lovely occasion. It was special to get to see the students greet their Grandparents with a hug. This year the Food Technology boys handled all the Food set up and clean up, so it made for a lot less work for the PTA helpers than previous years.</p> <p>There was feedback from several of the PTA Helpers that the food from the caterer (although it looked and smelled amazing!!) was a bit short for the number of Grandparents and Boys attending. There were some Grandparents who missed out on food. Jodie mentioned that several Grandparents had bought Morning Tea for themselves and their Grandsons at the Canteen. Although the boys were told in assembly to only have 2 pieces of food each, in previous years the Grandparents were given the chance to eat before the boys which may have made a difference.</p> <p>Michele Cain pointed out that it was only morning tea and not lunch, and that the quantity ordered and provided by the caterer was enough for the</p>
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registered attendees, but there were approx. 20 extras who had not registered but could not be turned away.

Bec's mentioned that the registration form for the event was very difficult to use. Michele said that the team was aware of the issue and was working to resolve it.

Term 3 Social Event

The PTA's Social Event for term 3 is 'Beats by Bingo' on Saturday the 12th of August. This event is a Fundraiser for WBHS Running Team Trip to Kenya in 2024. Proceeds from the Evening go not only towards next year's trip but also towards the 'Joy Academy' school in Kenya.

It will be a fun night, but as yet only 2 PTA Members have signed up. Tickets sales finish on Friday 4th August.

Gala Dinner

Michele provided an update on the Gala Dinner that is being held on the 2nd of September. Luana has stepped in to join the Gala team, we are sure she will be a fantastic asset! Michele thanked everyone who has already purchased tickets and to Businesses who have donated items for the Auction.

This is the first time WBHS is holding this event, but it is hoped to be the first of many. Tickets will be available at \$175 each and include a 3-course catered meal and a band. The event is to fundraise for the 'Boy's First Fund' which is to be used to ensure no boys are disadvantaged or left out of school activities due to their financial situation. Helping to fund a Year 9 camp to Mototapu Island in 2024 is one of the first items planned for the fund. The Dinner is going to have a Black-Tie dress code and a 'James Bond' Theme. There will be live and silent Auctions, with some fantastic auction items already coming in.

Michele asked all PTA members to spread the word about the Gala, as the focus is on getting enough donations for the Auction and selling enough tickets to make the event a success. There is also a need for some helpers on the night to assist with the Auctions.

Meeting Closed 8.06pm

PTA Meeting Dates:	<table><tr><td>Monday 4th September</td></tr><tr><td>Monday 16th October</td></tr></table>	Monday 4 th September	Monday 16 th October
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Monday 16 th October			
Other Dates	PTA Social Event ‘Beats by Bingo’ Saturday 12 th August Father Son Breakfast Wed 23 rd August Gala Dinner Saturday 2 nd September		

Westlake Boys High School PTA

Treasurers Report 31 July, 2023

For the period 10 June - 31 July, 2023

Opening BNZ balance as of 10 June, 2023 \$2,100.21

Income during the Period:

Transfer from Trading Post \$0.00

Gross Interest \$0.00

Expenditure during the period:

PTA Meeting Refreshments \$63.39

Year 11 & 12 Parents Evening Refreshments \$172.35

Pizza for PTA - IBSC tote bag/lanyard assembly evening \$36.56

Fee for Filing Tax with Charities Services \$51.11

Closing BNZ balance 31 July, 2023 **\$1,776.80**

WBHS PTA Second-Hand Uniform Shop – 31 July 2023

Bank

Opening balance 1 June 2023: \$13,176.04

EFTPOS: \$4,245

Direct Deposits: \$205

Cash Deposits: \$440

Total Deposits: \$4,890

Paymark Limited: \$82.86 (\$41.34 x2)

SmartPay NZ: \$43.48 (\$21.74 x2)

May payments to sellers: \$1,660.75

June payments to sellers: \$1,573

Laptop reimbursement: \$ 861.06

Service Fee: \$0.2

Total Withdrawals: \$4,221.17

Closing balance 28 July 2023: \$13,844.87

Sales

June \$2,920 Last Year: \$2,505

July \$2,020 Last Year: \$1,570

2023 YTD July: \$39,135

2022 YTD July: \$24,210

\$14,925 ahead last year