

**WESTLAKE BOYS HIGH SCHOOL PTA MEETING
ANNUAL GENERAL MEETING**

Monday 11th March 2024 7.00pm Staffroom

Present:	Amrita Sahay, Brigetta Stephenson, Cathryn Wilson, Chhaya Patel, Christina Smith, Cindy Zhou, Georgia Burn, Jodie Peters, Juanita Fordham, Lyn Cuthbertson, Michelle Cain (Staff Rep), Mimoza Kamberi, Naomi Naera, Paige Sun, Peter Dennis, Raakhee Rahman, Rebecca Henderson, Robyn Dean, Shannan Blanchet, Teresa Norris, Tomo Ishihara, Vid Kulkarni
Apologies:	Brenda Lamb, Fiona McCormick, Kavitha Sadasivam, Kirsty Nankervis, Luana McVeigh, Rachael Jane, Rebekah Patterson, Tali Attwood, Tracey Brown Susie O'Rourke has resigned from the PTA but hopes to be able to contribute again in the future
Welcome:	Jodie Peters (PTA President) introduced herself and welcomed everyone to the AGM
Minutes from Previous AGM:	Moved: Vid Kulkarni Seconded: Naomi Naera
Matters Arising:	Electronic Voting Jodie Passed a Motion that the Committee adopt Online Voting, as this will help to speed up funding approval, and be useful when issues arise between meetings or when physical meetings are unable to be held ie: During Pandemics or Cyclones. For example, the Water Cooler that the PTA had installed in the Student Medical Centre took several months to get passed as there were various options and questions raised that had to be addressed before we could vote. Electronic voting would be done via WhatsApp This Motion was passed unanimously
President's Report:	Jodie Presented her report (attached). Jodie made a special mention and thanked Lyn Cuthbertson (who is leaving the PTA) for all her years of hard work managing the Second-Hand Uniform shop. Lyn was presented with a bunch of flowers from the PTA. Moved: Christina Smith Seconded: Vid Kulkarni

<p>Financial Report:</p>	<p>Cathryn Wilson Presented the Financial Statements for 2023 (attached)</p> <p>Moved: Chhaya Patel</p> <p>Seconded: Rebecca Henderson</p>
<p>Review of Accounts:</p>	<p>The PTA requires a qualified accountant to review our accounts. Jason Edwards has been carrying out the PTA audits for several years and he does this free of charge. Cathryn has approached Jason, and he is still happy to do this for the PTA.</p>
<p>Election of Officers and Committee Members:</p>	<p>Jodie called for nominations and seconders of the Office holders, Executive Committee and committee members.</p> <p>Nominations for President: Jodie Peters was nominated by Christina Smith and seconded by Cathryn Wilson</p> <p>Nominations for Secretary: Christina Smith was nominated by Jodie Peters and seconded by Raakhee Rahman</p> <p>Nominations for Treasurer: Cathryn Wilson was nominated by Christina Smith and seconded by Jodie Peters</p> <p>Nominations for Executive Committee: Cathryn Wilson Nominated the Following members of the Executive Committee: Jodie Peters, Christina Smith, Cathryn Wilson, Juanita Fordham, Luana McVeigh, Teresa Norris, Brigetta Stephenson</p> <p>Seconded: Vid Kulkarni</p> <p>Nominations for Committee: Jodie Nominated all current members of the WBHS PTA Committee be accepted as Committee Members for 2024</p> <p>Seconded: Mimoza Kamberi</p> <p>All Nominees were voted in unanimously</p> <p>Meeting Ended: 7.44pm</p>
<p>2025 AGM Suggested Date:</p>	<p>Monday 10th March 2025</p>

PRESIDENTS' REPORT 2023

The PTA has had an amazing 2023. Dubbed as the “Best PTA in the World” (more on that later), we continue to not only have fun, but contribute to WBHS as best we can.

We started the year in its usual way. The annual general meeting (AGM) saw the farewell of outgoing President, Tracey Smith who passed the reins on to Jodie Peters. We would like to acknowledge Tracey for years of service. Our elected committee comprises of:

President - Jodie Peters

Secretary - Christina Smith

Treasurer - Cathryn Wilson

Second-hand Uniform Shop - Robyn Dean and Lyn Cuthbertson

Westlake Staff Reprehensive - Michele Cain

Throughout the course of 2023 the PTA was very pleased to host a number of key events in the Westlake Calendar, including the return of the Meet the Prefects event, our first event of the year.

We were introduced to Jay Dunne (Head Boy) and his Prefects for the year. They all had amazing speeches and kept their audience well entertained.

Much of our planning and focus for the first half of the year was on the International Boys School Coalition (IBSC) Annual Conference which WBHS successfully hosted in the first week of the July School holidays. Jodie and her army of PTA volunteers proudly supported the team hosting the event. From pouring cups of tea (over 2500 tea bags drank!), to directing our National and International guests around our school, to helping to serve delicious food, to chatting about our PTA and school and so much more. Many of our guests named us to “Best PTA in the World” so we’re continuing to run with that.

Other supported events during the year included, meet and greet at the parent/teacher nights, helping out at the Grandparents Day, Father Son Breakfast and scholars breakfast events, being of support at the 2024 information evening and enrolment days, and helping out at the Gala Dinner.

As the year ended, our highly anticipated Thank the Teachers Staff morning tea was held in early November. Led by our Events Co-Ordinator Launa McVeigh. I’m sure every single staff member that received a gift and a yummy plate of food would agree Luana, Emma Lawrey, Becs Henderson, Naomi Naera and Shannan Blanchet and the rest of the PTA did an amazing job. Many thanks also to our community who were the gift donators and food providers. Without you, this wouldn’t be the success it was.

Part of being on our PTA is to get to know other parents. We have many social events throughout the year, getting to know each other. Our Treasurer, Cathryn Wilson also wears another hat by being our social co-

ordinator, Cathryn loves to get us all together as much as possible. This year we had a bowling night, a couple of quiz nights and a potluck dinner. We always try to complete the year with a Christmas catch up.

The PTA was able to contribute to a number of key projects this year. You may remember late last year the PTA purchased Stage Risers. These have been well used this year and we know they will continue to be a great asset. We have been able to purchase a much-needed water cooler for the health centre and even had a Westlaker, Heath Robson donate his time to install it.

The highlight for 2023 was proudly supporting another new school minivan made possible with the funds generated from the PTA Second-Hand Uniform shop.

The PTA's income is generated by the second-hand uniform shop, which is run by a great group of parent volunteers and managed by Robyn Dean & Lyn Cuthbertson. The shop provides a valuable service to Westlake families providing a convenient way to recycle uniforms. All proceeds are returned to the school via special PTA funded projects as mentioned above. These can only be made possible due to the large number of families that use the shop to both buy and sell their uniforms. We are also extremely grateful to the large number of items that are donated for resale.

We ended the year with farewells to Tracey Smith, Lyn Cuthbertson, Caroline Carlyle, Arlette Nikken and Vid Kulkarni, we thank you for your tireless volunteering, friendship, wisdom and fun. In particular, a big thanks to Tracey Smith and Lyn Cuthbertson, Tracey for your years as President and to Lyn for your years running and managing our Second-Hand Uniform shop, we can't imagine how many hours you have soaked, darned and sewed! Thank you!

And last but not least, I am sure you would like to join us in thanking the Best PTA in the World and it's army of volunteers.

If you would like to get involved in 2024, keep an eye out for our meeting dates in the school newsletter (Green Striped Blazer), email Jodie at ptapresident@westlake.school.nz or visit the school website for more information.

We look forward to another productive, enjoyable, and fun year in 2024!

Westlake Boys High School PTA
Annual Treasurers Report 11 March, 2024

For the period 1 January 2023 - 31 December 2023

Opening BNZ balance as of 1 January 2023	\$2,796.99
 Income during the Period:	
Total Credits	\$29,127.64
<i>made up of a total of 10 transactions</i>	
<i>majority from Second Hand Uniform Shop (SHUS)</i>	
<i>as well as interest paid and donations from parents</i>	
 Expenditure during the period:	
Total Debits	\$29,998.41
<i>made up of a total of 25 transactions</i>	
<i>including: purchase of water cooler & service, donations toward new school van,</i>	
<i>staff movie night, gift for outgoing president, flowers for Simon Smith, senior</i>	
<i>prefect prize, refreshments for PTA meetings as well as multiple school events</i>	
 Closing BNZ balance 31 December 2023	 \$1,926.22