



Westlake Boys
High School
ROWING

MEMBERSHIP & FEE PAYMENT POLICY





INTRODUCTION

Westlake Boys Rowing is the only sport at the school that operates under an Incorporated Society structure. There are a few key reasons for this; the Rowing Society manages and maintains considerable infrastructure and assets whilst at the same time managing the operational costs of the rowing programme for over 75 boys – with an annual budget of \$300,000+ per annum.

The committee of the Society takes its obligations to manage costs seriously. We too are fee paying parents and we endeavour to run the programme efficiently and effectively. As a committee we are committed to continual maintenance and investment in equipment for our current and future generations of rowers.

MEMBERSHIP FEES FOR THE 2023/2024 ROWING SEASON

- + The competitive rowing season runs from 1st September to 10th April.
- + There are some optional winter fitness training sessions available from 1st May to 31st August.
- + For all **RETURNING** Rowers/Coxswains – a membership registration form must be completed in full before 25th August. See link here <https://www.sporty.co.nz/webhsrowing>
- + For all **NEW** Rowers/Coxswains – a membership registration form must be completed in full upon confirmation of being offered a position in the 2023/2024 squad, likely the first week of September. This document can be found on the WBHS Rowing website: <https://www.sporty.co.nz/webhsrowing>

FULL SEASON FEE

ROWER – up to **\$4,700*** maximum

COXSWAIN – up to **\$2,700*** maximum

* \$ fees indicate a maximum, and it is likely that costs will be lower than this.

The WBHS Rowing committee is currently working on the budget for the season that will determine the final 2023/24 fees. Fees will be finalised by 25 August 2023.



WHAT DO MY ROWING FEES COVER?

There are considerable expenses to running a rowing programme. To give you an idea of the range of expenses: race and regatta entry fees, tent site rental, subscription fees to Rowing NZ and North Shore Rowing Club, Spring camp, Summer camp, constant repairs and maintenance of all equipment and a fleet of skiffs, coach boats and trailers, shoes, safety equipment, megaphones, cox boxes, stroke coaches, erg machines, coaching fees, fuel, van hire, bus hire, hardware, maintenance of our training facilities at Hobsonville Point, running costs of coach boats, accommodation, and lots of food for hungry rowers!

The rowing squad spends a significant amount of time away training and competing and the resources required for this undertaking are reflected in the operational costs of the programme.

Current fees are reviewed each year, taking into account the number of boys in any given year, rising costs of suppliers and inflation. The Society needs to ensure it is covering its significant basic running costs. It is important to note that we try to keep fees to an affordable level, and in order to achieve that we must rely on considerable parental assistance across a number of areas which may include assisting in the kitchen at camps/regattas, van driving, fundraising, working bees, etc. Without significant parent support, the Society would need to pay external providers, which would in turn mean higher fees. New fees are set each year and communicated to members at the AGM.

WHAT DO MY ROWING FEES NOT COVER?

Reboot Camp

Held in September for the senior squad only.

Epic Camp

Held in early December for the senior squad only.

Winter Training Fees

We highly encourage the boys to take up a winter sport. For those that wish to keep their fitness levels up, there are some optional training sessions available to the boys during winter. There is a fee payable for these sessions.

Row/Coxswain Uniform

Westlake Boys High School on-water and off-water rowing uniforms.

Afternoon Bus Transport

Boys will need to catch a bus from school to Hobsonville Point each week for training this season, due to the size of the squad.

New Plant & Equipment

Members' fees do not cover replacement boats. The funds for new plant and equipment are raised through grants, society fundraising, sponsorship and alumni or other donations.

Maadi Cup Fees

Includes a finishing camp prior to this event. Maadi Cup is the New Zealand Secondary Schools Rowing Championships and the venue for Maadi alternates each year between Lake Karapiro in the North Island and Lake Ruataniwha at Twizel in the South Island. The fees typically range between \$1,200 - \$2,100. Attending this regatta is on a **selection only basis** and typically only the top 1 or 2 crews in each event attend.

Fundraising & Sponsorship

Fundraising and obtaining sponsorships is an important part of WBHS Rowing. We seek to draw upon the talents, skills, ideas and contacts from all rowing families to help with our fundraising efforts - so any new ideas are welcome as are donations!

We continue to seek opportunities for the coming season and have a number of promotional sponsorship options available. If you can assist, please contact our fundraising representative.



PAYMENT OPTIONS

THERE ARE TWO PAYMENT OPTIONS:

OPTION 1 - PAYMENT OF 2023/24 FEES IN FULL

All RETURNING Rowers/Coxswains

- + If all of your fees are paid in full on or before 10th September 2023, a \$75 discount will be applied to your fees.
- + Payments received after 10th September 2023 will not qualify for the discount.
- + The member's position in the squad is only deemed to be accepted by the Society when payment has been received.
- * Please note: If your son **is not** attending Spring Camp (the only optional camp of the season), you can reduce your fee amount by \$300. Please email treasury@wbhsrowing.co.nz to make sure your invoice will be correct.

All NEW Rowers/Coxswains

- + Coaches will confirm that your son has been offered a place in the rowing squad, likely the first week in September.
- + To qualify for the \$75 discount, full payment needs to be made on or before 10th September 2023.
- + Payments received after 10th September 2023 will not qualify for the discount.
- + The member's position in the squad is only deemed to be accepted by the Society when payment has been received.
- * Please note: If your son **is not** attending Spring Camp (the only optional camp of the season), you can reduce your fee amount by \$300. Please email treasury@wbhsrowing.co.nz to make sure your invoice will be correct.

Payment option	Payment due dates	On or before 10 September 2023 to confirm place in squad
1	Fee payment made in full \$75 discount applied for full payments received before 10 September	
	Returning Rower*	\$TBC
	Returning Coxswain*	\$TBC
	NEW Rower*	\$TBC
	NEW Coxswain*	\$TBC

BANK ACCOUNT DETAILS

Please make All payments to Westlake Boys Rowing via an automatic payment or direct debit;

ASB Bank Account: 12-3119-0136275-00

Ref: Son's Name | Particulars: Full payment, fees deposit or fees installment 2,3, 4 or 5.

FEE QUERIES

All queries regarding Westlake Boys High School Rowing Society fees can be emailed to our treasurer at: treasury@wbhsrowing.co.nz





PAYMENT OPTIONS

OPTION 2 - PAYMENT OF 2023/24 FEES MADE IN 5 INSTALLMENTS

An **initial deposit fee** is required to cover a number of costs that fall early in the season eg; association and registration fees, Spring camp etc.

For RETURNING Rowers/Coxswains

- + The initial deposit is due on or before 10th September 2023.
- + The member's position in the squad is only deemed to be accepted by the Society when the initial deposit payment has been received.
- * Please note, if your son **is not** attending Spring Camp (the only optional camp of the season), you can reduce your fee amount by \$300. Please email treasury@wbhsrowing.co.nz to make sure your invoice will be correct.

For NEW Rowers/Coxswains

- + Coaches will confirm that your son has been offered a place in the rowing squad, likely the first week in September.
- + The initial deposit is due by 10th September.
- + The member's position in the squad is only deemed to be accepted by the Society when payment has been received.
- * Please note, if your son **is not** attending Spring Camp (the only optional camp of the season), you can reduce your fee amount by \$300. Please email treasury@wbhsrowing.co.nz to make sure your invoice will be correct.

PLEASE NOTE: For all NEW & RETURNING Rowers/Coxswains – If you are paying by installments, payments are required on or before each due date regardless of your son's participation that month.

The remaining amount of the installments will be confirmed when final fees have been set by the committee.

Payment option	Payment due dates	On or before 10 Sept 2023 to confirm place in squad	10 Oct 2023	10 Nov 2023	10 Dec 2023	10 Jan 2023
2	Fee payment made in 5 installments	Initial deposit	2nd installment	3rd installment	4th installment	5th installment
	Returning Rower	\$1,500*	Balance of fees to be divided equally over 4 installments			
	Returning Coxswain	\$850*				
	NEW Rower	\$1,500*				
	NEW Coxswain	\$850*				

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PAYMENT TERMS

- + You will receive an invoice from the Society for the payment option you have selected on the registration form. Please ensure that payments are made on or before the due date for payment. We reiterate that these payments cover the operational costs of your son participating in the programme, without which the programme cannot run.
- + If the programme is materially disrupted by Covid, to the extent that camps or regattas cannot occur, we will use our best efforts to mitigate the costs involved and to provide an appropriate refund to the extent that we are able to recover costs. Any decision in this regard will be communicated by the Society at the end of the season.
- + Rowers/Coxswains will only be eligible for Maadi Cup crew selection if all regular season fees have been paid for by the time frames agreed.
- + Please be aware that coaches are not responsible for handling the financial affairs of members of the Society and your first point of contact on these matters is the treasurer - treasury@wbhsrowing.co.nz
- + Please note: If you are paying by installments, payments are required on or before, each due date regardless of your son's participation that month.

LATE/NON-PAYMENT OF FEES

- + All fees are payable on or before their due date. Members with outstanding payments that are not received on their due dates as above will be contacted and sent a reminder via email for their immediate attention.
- + Failure to pay by the due date may result in the current interest rate being applied to the amount owing.
- + Failure to make two consecutive installment payments may result in your son being stood down from training, regattas and crew selection until those payments have been made.

SPECIAL ARRANGEMENTS

- + In exceptional circumstances a member may apply to make a specific arrangement for a delayed or alternative payment programme. Please contact the treasurer in writing before the payment is due at: treasury@wbhsrowing.co.nz. Approval of the terms of such arrangement are at the sole discretion of the Society.
- + If the Society agrees to a special payment programme and fees continue to grow in arrears and are not paid by the agreed date, then the member's participation may be withdrawn from the programme.

UNPAID FEES FROM PREVIOUS SEASON

- + If any member has any outstanding membership fees from the current or previous season, that member will not be able to register or be eligible for crew selection for the new season until all outstanding fees are paid and the new season initial deposit fee has been paid to secure their place in the squad for the new season.
- + All fee payments made will be applied against the oldest debt.

INJURY PAYMENTS POLICY

- + At any time during the season if a member suffers an injury and cannot row for a time, written notification of the injury must be supplied to the relevant coach, secretary, treasurer and logistics.
- + Registration into the rowing programme secures your son's position in the squad over another. Fees paid are for the whole programme irrespective of attendance, and if you are paying by installments, payments are required on, or before each due date regardless of your son's participation that month.



PAYMENT TERMS

REFUNDS & CANCELLATION OF MEMBERSHIP

- + Many of the operational costs of the programme are paid in advance and chargeable fees are based on the specific number of rowers/coxswains participating in the programme for that season. Therefore, no refunds will be offered for a change of mind, or where outstanding fees are owed.
- + For an application to be considered, all current fee payments must be up to date.
- + A member may elect to cancel their membership, which must be provided in writing to the coaches, secretary and treasurer, including an explanation. The Society will provide written confirmation of receipt.
- + In exceptional circumstances, where the cancellation is due to significant injury or illness, the member may apply to the treasurer of the Society in writing for the committee to consider a partial refund. Any refund considered will be made on a case-by-case basis, considering the specific circumstances less all costs incurred to date and will also take into account both fixed and variable costs associated with the programme.
- + Approval of the terms of such refund/cancellation arrangements are at the sole discretion of the Society.



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