

WESTLAKE BOYS HIGH SCHOOL PTA MEETING

Monday 9 September 2024 7.00pm Staffroom

Present:	Amrita Sahay, Brigetta Stephenson, Camille Smith (Staff Rep), Christina Smith, Cindy Zhou, Danielle Grant (BOT), Fiona Thomas, Fuad Daher, Georgia Burn, Imogen Sullivan, Jamila Hafez, Jodie Peters, Juanita Fordham, Kavitha Sadasivam, Luana McVeigh, Naomi Naera, Robyn Dean, Teresa Norris, Tomo Ishihara, Xinyi Zhang
Apologies:	Brenda Lam, Cathryn Wilson, Chhaya Patel, Emma Lawry, Fiona McCormick, Kirsty Nankervis, Mimoza Kamberi, Peter Dennis, Raakhee Rahman, Rebekah Patterson, Rachael Jane, Shannan Blanchet, Tali Attwood, Tracey Brown
Minutes from Previous Meeting:	Moved: Luana McVeigh Seconded: Naomi Naera
Matters Arising:	Already being addressed in General business
Correspondence In/Out	Already being addressed in General business
Financial Report:	Christina Smith (PTA Secretary) presented the Financial Report (attached) on behalf of Cathryn Wilson (PTA Treasurer) Moved: Naomi Naera Seconded: Teresa Norris
Secondhand Uniform Shop Report:	Juanita Fordham Presented the Secondhand Uniform shop report (attached) Juanita advised that there were no customers at the Wednesday afternoon shop opening. It was not advertised this time, but Juanita will make sure that the next Wednesday opening is advertised in the GSB and on the Facebook Group, and this will hopefully make a difference. Juanita and Brigetta will look at setting a date for a Saturday opening once the Year 9 ballot has been done and out-of-zone students have been informed. The Secondhand Uniform shop has had a few queries recently from International Students wanting to sell their uniform when they leave WBHS. Many students do not have a NZ Bank account, and it is too time consuming and expensive to pay into an overseas account. It was suggested that the Shop could buy the Uniform items outright (instead on selling on behalf as is normal practice) for a reduced amount.

	<p>Juanita suggested the payment for this could be paid into the student’s contingency fund they pay the school. Juanita will liaise with Julia (The Director of International Students) as to the best way to arrange this.</p> <p>Moved: Luana McVeigh Seconded: Amrita Sahay</p>
<p>General Business:</p>	<p>THANK YOU TO PTA HELPERS Jodie expressed her thanks to all those who volunteered to help at the Father and Son Breakfast and a massive thank you to helpers at the In Zone and Out of Zone Interviews. WBHS interviewed 870 boys for the approximately 500 year 9 places in 2025.</p> <p>FUNDING OPPORTUNITIES</p> <p>ELECTRONIC NOTICE BOARD Camille gave a recap of our investigations into the Electronic sign (see previous minutes for more detail) but advised that it is not the right time to proceed with this item. The school has plans for future development in the area where the sign would need to be erected, and there is no point installing the sign only to find it needs to be moved in a year or 2. This plan has been put on hold for the time being.</p> <p>MEDICAL GOLF CART Jodie advised the PTA that we need to fund another project, preferably this year, as the PTA should not be holding a large amount of funds in our accounts due to our ‘not-for-profit’ status. The school has many large-scale projects underway but has not come up with any suggestions that are suitable for the PTA. Jodie and the other staff members in the Canteen have noticed that the medical Centre staff are constantly running around the school. The WBHS Campus is large and spread out and the medical staff are called out daily to students (and sometimes staff and visitors) in need of medical care. The school has wheelchairs, but the medical staff are often struggling to transport boys who are much taller and heavier than themselves. Jodie has been looking into the option of purchasing an electric golf cart style medical cart. The purchase of a Medical Cart would be a suitable purchase in terms of meeting the PTA’s Funding Criteria:</p> <p><u>W</u> Whole School Impact</p> <p><u>B</u> Bias (No bias)</p> <p><u>H</u> Historical Value</p> <p><u>S</u> Strengthen the PTA’s profile</p>

Jodie has received a couple of quotes, but the best option appears to be purchasing a second-hand refurbished cart that includes a medical trolley/bed and comes with an extensive warranty. There is a cart currently available for \$19,000 (compared to \$40,000 approx. for a new one) that looks suitable for the medical center's needs. This cart has a removable medical trolley/bed that would be used in the medical centre when the cart is not in use.

PTA members raised queries about the warranty on the cart, whether petrol or electric was most suitable, who would cover ongoing housing and maintenance costs and how much the medical staff would actually use the cart. Approaching the Westlakers Committee was suggested, to see if they might be willing to contribute to the Cart or perhaps building a suitable shelter/shed to house it.

A show of hands was unanimously in favour of the PTA funding this option, so further investigation is required:

- More feedback from Natalie the Lead Nurse and the Medical team
- Approval from the school
- Comparison of petrol/electric options
- Confirmation of warranty details

UPCOMING EVENTS

Scholars Breakfast 25th September

Music Dinner 22nd October

Prefects Dinner 24th October

Sports Dinner Wednesday 31st Oct <https://signup.com/go/myXdmPZ>

Graduation Dinner Friday 29th Nov <https://signup.com/go/eRvFcoG>

STAFF MORNING TEA THURSDAY 7th NOVEMBER

Luana gave a brief explanation of how the Staff Thank you Morning Tea works.

Luana will send emails to the school community and advertise in the GSB. She will need help from PTA members with sorting, moving and storing all the donated gifts as well as help setting up the night before, and on the day. Please use the Signup link below if you can help.

Please start collecting paper gift bags and unbranded plain brown paper bags, as we will need approx 260 of these.

<https://signup.com/go/AXxSvTp>

SCHOOL LUNCH PROGRAM

Jodie gave a brief update on the lunch making on Monday/Tuesday nights. This is still going well and provides a valuable service for Students in need. The link to the WhatsApp Group is below if any PTA members (or others) want to help.

WBHS Weekly Lunch Making Group

<https://chat.whatsapp.com/DcGPsdtUwR4jJQ6n1LS9U>

Meeting closed at 8.29pm

	<u>Final Meeting for 2024</u>
	Monday 21 October

Westlake Boys High School PTA
Treasurers Report 8 September, 2024
For the period 4 August - 8 September 2024

Opening BNZ balance as of 4 August, 2024	\$1,897.79
Income during the Period:	
Gross Interest from BNZ	\$22.57
Interest Refund from BNZ	\$0.35
Expenditure during the period:	
PTA Meeting Refreshments - C Smith	\$49.91
Supplies for Out of Zone Enrolment Interviews	\$137.63
Just Water - Annual Service	\$195.55
Closing BNZ balance 8 September, 2024	\$1,537.62

WBHS PTA Second-Hand Uniform Shop – 9 September 2024

Financials

41,365.81 CR

Opening balance 31 July 2024: \$41,365.81

EFTPOS: \$1,990
Direct Deposits: \$750
Interest: \$297.72

Total Deposits: \$3,037.72

Paymark Limited: \$21.74
SmartPay NZ: \$41.34
Hand Me Round: \$65
Payment to sellers – July: \$1,303.25

Total Withdrawals: \$1,431.33

Closing balance 31 August 2024: \$42,972.20

Closing Balance (31/08/2024)
42,972.20 CR

Payment estimates for August 2024 - \$1,810.25

Sales

	2024	2023
June	\$ 1,865	\$ 2,920
July	\$ 2,165	\$ 2,020
August	\$ 2,765	\$ 2,245

2023 YTD July: \$41,380
2024 YTD July: \$46,409
\$5,029 ahead of last year

