

WESTLAKE BOYS HIGH SCHOOL PTA MEETING

Monday 21 October 2024 7.00pm Staffroom

Present:	Amrita Sahay, Andrew Nicoll (BOT), Brenda Lam, Brigetta Stephenson, Cathryn Wilson, Chhaya Patel, Christina Smith, Cindy Zhou, Fiona McCormick, Georgia Burn, Imogen Sullivan, Janet Cheng, Jodie Peters, Juanita Fordham, Luana McVeigh, Mimoza Kamberi, Naomi Naera, Peter Dennis, Raakhee Rahman, Tomo Ishihara, Vid Kulkarni
Apologies:	Camille Smith (Staff Rep), Emma Lawry, Fiona Thomas, Gabriela Mercado, Katie West, Kavitha Sadasivam, Kirsty Nankervis, Rebecca Henderson, Rebekah Patterson, Robyn Dean, Shannan Blanchet, Tali Attwood, Teresa Norris, Tracey Brown
Minutes from Previous Meeting:	Moved: Cathryn Wilson Seconded: Vid Kulkarni
Matters Arising:	Already being addressed in General business
Correspondence In/Out	Already being addressed in General business
Financial Report:	Cathryn Wilson (PTA Treasurer) presented the Financial Report (attached) Moved: Georgia Burn Seconded: Naomi Neera
Secondhand Uniform Shop Report:	Juanita Fordham Presented the Secondhand Uniform shop report (attached) Juanita advised that Wednesday openings are going well, so will continue with these. They will schedule an opening in January to coincide with the Uniform fittings for the Year 9's. They have managed to reduce the excess stock of shorts, so will start accepting them into stock again. Moved: Vid Kulkarni Seconded: Tomo Ishihara
General Business:	UPDATE ON LUNCH MAKING Jodie advised that the lunch making group started up again last week after the holiday break. There is still a reserve of lunches in the fridge, and less will be needed in the coming weeks as senior students go on exam leave. There may only be a small

group needed every second week. Jodie will keep everyone up to date in the WhatsApp group.

Thank you to Teresa for the donation of another electric knife and to Jodie herself (thanked by Chris) for donating more bread cutting guides. Using electric knives and cutting guides makes slicing the bread a much faster and easier job.

THANK YOU TO PTA HELPERS

Jodie thanked Tracey, Tali and Katie for their help at the Scholars Breakfast

FUNDING OPPORTUNITIES UPDATE

Jodie recommended that the PTA 'park' both of the funding projects that we have been working on until next year. As long as the PTA can show we are actively looking into projects the money does not actually need to be spent until March next year, and we do not want to rush into a project just for the sake of spending the funds.

There is work still to be done at the front of the school and there is no point going any further with the electronic sign until this work is completed (or at least has a confirmed start date).

There was a lot of discussion around the Ambulance Cart after our last meeting and this is still a project that the PTA is keen to pursue, however more research is needed as to size, style and costings as well as input from the Medical Centre, School Management, and also possibly the BOT and the Westlakers.

UPCOMING EVENTS

The Signups for upcoming events requiring PTA help are below. There will also be some helpers needed at the Senior Prizegiving on the 15th November. The Signup for this will be sent out once it has been set up.

Sports Dinner Thursday 31st Oct https://signup.com/will_send_out_the_Jodiego/myXdmPZ

Graduation Dinner Friday 29th Nov <https://signup.com/go/eRvFcoG>

STAFF MORNING TEA THURSDAY 7th NOVEMBER

Luana has been advised that there are now 281 staff at WBHS, quite an increase from last year. The first notice has gone out in the Green Striped Blazer and gifts have started to trickle into reception. Jodie confirmed that Shannan has been working hard on the special gift tags and hopes to have the final batch completed soon. Jodie proposed a motion that the PTA spend up to \$500 to cover any additional decorations or 'top-up' gifts that are needed. This was passed unanimously.

Luana needs a few more helpers to move and coordinate the donated gifts and food. Chhaya and Brig both offered to help, as well as Bec's (who was unable to attend the

meeting). Georgia had the great suggestion of using foldable beach trolley to transport the gifts and food. The school has some trolleys, but they are very heavy and spread around the school. Jodie also has a beach trolley that she will bring. Chris offered a Christmas tree if needed, but Raakhee offered theirs as it is just being thrown away. She will drop it off at school in the next day or 2.

More helpers are still needed with the set up on Monday and Wednesday evenings and on the day of the morning tea itself. Please use the Signup links below if you can help:

Staff morning tea set up Monday 4th Nov and Wednesday 6th Nov

<https://signup.com/go/AXxSvTp>

Staff morning tea Thursday 7th Nov <https://signup.com/go/LDEJSxx>

END OF YEAR PTA SOCIAL EVENT

Cathryn has tentatively booked The Fantail and Turtle for our End of Year Social Event on the 21st of November at 5.30pm. We have had our PTA Christmas Event here for the last few years and it always works well as a venue with a range of food options (from small 'bar-snack' type meals up to full dinners) to suit everyone. They have both indoor and outdoor areas, but Cathryn has requested indoor seating as the weather/temperature can be a bit uncertain at this time of year. A show of hands indicated the majority of attendees at the meeting plan to attend.

Here is the signup for the Social Event

<https://signup.com/go/DwNTPuD>

HEAD BOY GIFT

In previous years the PTA has given a monetary gift to the Head Boy in recognition of all the work he does for WBHS. In past years this has been the amount of \$250. Chris suggested perhaps it is time to increase this amount to account for inflation and increased cost of living, but Jodie had the suggestion of keeping the Head Boy gift at \$250 and giving a gift of \$50 to each of the Cultural Captains. There are 6 Cultural Captains, so this would make the total amount (including the Head Boy Gift) \$550. Jodie sees first-hand the amount of extra work all of these boys contribute to the school, and this would be intended as a small token of appreciation of their work. Jodie's proposal was voted upon and passed unanimously.

FAREWELL AND THANKS TO PTA MEMBERS WHO ARE LEAVING

Jodie thanked Tomo and Mimoza for their long service with the PTA and for all of the hours and hours of volunteer work they have contributed to WBHS, they will be missed!!!! Jodie also thanked Robyn (who was unable to attend tonight's meeting) for all the incredible work she has put into the PTA Second-Hand Uniform Shop. We

	<p>hope to have a chance to thank Robyn in person at the 'Meet and Greet' first Meeting of next year or the AGM.</p> <p>Peter Dennis also expressed thanks on behalf of the PTA to Jodie for all her hours of work over the year keeping the PTA running so smoothly.</p>
<p>Proposed Meeting Dates for 2025:</p>	<p>Monday 10 February – informal 'meet & Greet' to welcome new members</p> <p>Monday 10 March & AGM</p> <p>Monday 12 May</p> <p>Monday 09 June</p> <p>Monday 11 August</p> <p>Monday 8 Sept</p> <p>Monday 20 Oct</p>

Westlake Boys High School PTA
Treasurers Report 20 October, 2024
For the period 8 September - 20 October, 2024

Opening BNZ balance as of 8 September, 2024 \$1,537.62

Income during the Period:

Gross Interest from BNZ

Expenditure during the period:

PTA Meeting Refreshments - C Smith \$80.28

Closing BNZ balance 20 October, 2024 **\$1,457.34**

WBHS PTA Second-Hand Uniform Shop – 21 October

2024

Financials

Opening Balance (31/08/2024)
42,972.20 CR

Opening balance 31 August 2024: \$42,972.20

EFTPOS: \$2,200
Direct Deposits: \$275
Cash: \$70

Total Deposits: \$2,545

Paymark Limited: \$21.74
SmartPay NZ: \$41.34
Hand Me Round: \$65
Refund Overpayment (Westlake Boys): \$45
Refund (V Vincent): \$50
Payment to sellers – August: \$1,699.80

Total Withdrawals: \$1,922.83

Closing balance 30 September 2024: \$43,594.37

Payment estimates for September 2024 - \$916.50

Sales

	2024	2023
July	\$ 2,165	\$ 2,020
August	\$ 2,765	\$ 2,245
September	\$ 2,090	\$ 6,170

2023 YTD September: \$47,550
2024 YTD September: \$48,449
\$ ahead of last year: \$899

General Business