

## WESTLAKE BOYS HIGH SCHOOL PTA MEETING

Monday 9<sup>th</sup> June 2025 7.00pm - WBHS Staffroom

<b>Present:</b>	Jodie Peters (PTA President), Luana McVeigh (PTA Vice President), Cathryn Wilson (PTA Treasurer), Lizzie Pike (PTA Secretary), Cindy Zhou, Brigetta Stephenson, Juanita Fordham, Camille Smith, Shireen Swart, Teresa Norris, Vid K, Naomi Naera, Dora Yang, Elaine Wong, Peter Dennis, Kirsty Nankerris, Imogen Sullivan, Caro Keenan, Rebecca Henderson, Katie Li, Helen Liu.
<b>Apologies:</b>	Brenda Lam, Kavitha Sadasivam, Christina Smith, Tali Attwood, Gabriela Mercado, Georgia Burn, Sarah Beaman, Chhaya, Hayley Dorward (Headmasters EA), Melinda Iles (BOT Representative), Paige Sun, Tong, Melissa Cadman, Raakhee Rahman, Madelein Zwonnkoff, Emily Zhou, Isabelle Bollaert, Dan Dan Guo, Janet Cheng, Amrita Sahay.
<b>Minutes from Previous Meeting:</b>	Monday 12 <sup>th</sup> May 2025, minutes sent out via email on 18/05/2025. Moved: Cathryn Wilson Seconded: Luana McVeigh
<b>Matters Arising:</b>	Gazebos, on agenda
<b>Correspondence In/Out</b>	n/a
<b>Financial Report:</b>	As attached. Balances with BNZ statement Moved by Lizzie, seconded by Naomi Narra
<b>Secondhand Uniform Shop Report:</b>	<p>\$4990 sales, expenses as normal. One refund due to declined enrollment (exceptional circumstances) Report moved: Teresa Norris, Seconded: Naomi Naera.</p> <p>Saturday opening – was really great, sales just over \$1200 To remain open every other Wednesday Regular term Saturday openings to continue Brigetta to take control of the marketing of the uniform shop. On GSB, FB and other places. Stock: Shorts are in abundance Registered drop off points made for after-hours/long weekend times.</p> <p>Jodie/Brig Castor Bay Chris Milford Watch &amp; Clock Centre Naomi Sunnynook Kirsty Bayview</p>

	<p>Camille Long Bay Luana Hobsonville Helen Glenfield Juanita Orewa Katy Hauraki</p> <p>Sign to be made, leave forms in the box.</p>
<b>General Business:</b>	<p><b>Constitution</b> – Jodie and Luana have been working on this document, a generic document. Some changes eg email addresses are now required. Further update in August meeting</p> <p><b>Thanks to:</b> Mother Son breakfast, Tali, Katie W, Madelein, Mel C, Jennie Parent Teacher interview evenings, Chhaya, Cindy, Vid, Georgia, Dora, Kirsty, Sarah B and Torr, Paige, Bec H, Mel C, Raakhee, Imogen, Cathryn and Rose.</p> <p>We cannot do these events without volunteers. You are so appreciated.</p> <p>Thank you to those weekly helpers for the sandwich making evenings on Tuesdays at 6.30pm.</p> <p><b>PTA Sign:</b> Please can the new sign to be kept in Street Kitchen in the top shelf. To be kept with the other PTA items. Please be careful when putting up the sign.</p> <p><b>Accounts:</b> Cathryn advised the PTA regarding the addition of <b>Xero</b>.</p> <p>Shireen has been so helpful with the transition to Xero, thank you so much.</p> <p>This will now be used to help automate the balancing of accounts and provide easy management.</p> <p><b>Shaded Areas for the school</b> - Jodie and Luana have met with Paul Fordham. No plan yet, but the perfect project for the PTA to contribute towards.</p> <p>An additional area is needed for students to assist with areas of shelter from wind and sunshine for the students. Meets the funding criteria for what can be donated. PTA could assist with up to \$30k.</p> <p>The Music block is being redeveloped, with an area called P1, with this proposed area to be repurposed into an outdoor green area/zone for the students. Project that the PTA can work towards, and have this ready for</p>

next year. Concerns that this will not help in rain, more of a garden, rather than shade sails as this cost value would need to be a Ministry of Education cost.

**House Signage** - Luana met with Helen and Mr Pearson on the update of the house signage needed. 2400mm flags x6 \$320 each. 10% rebate given to WBHS for using Benefitz. Images to be added to the WhatsApp group.

Feedback from PTA to share why each house is named after each name.

These can be booked to go out on event days, can be used for events such as sports events and house day events such as Haka comp...

Electronic vote for members to vote on this project. Needs majority vote of 75% in favour, to be sent out in the next few weeks.

**Gazebo's** - Camille provided an update

Westlake has an existing relationship with Benefitz rather than EZUp as additional costs associated with using the school colours which was a requirement for WBHS.

Candy Stripe option not well received.

Green concept with Swan and WBHS logo visible.

Lead time, they are available now, just print times.

Will be stored in the locked storage. Booked similar to the school vans

Getting a 3x3 and 6x3 \$9100exc GST. Regardless of the price, the PTA will contribute \$10,000 as agreed at the AGM.

**Term 2 Social Event - Dinner at Hanoi Haven – Wednesday 18th June**

All Welcome, Signup is out, please join us! Link on the What's App group

**Events:** Jodie provided an update on upcoming events and important dates

- **Information evening** <https://signup.com/go/fFOFdcd>

	<ul style="list-style-type: none"> <li>• <b>Grandparents morning tea</b> - 1<sup>st</sup> August 9am - 12noon, year 9 and year 13. PTA <i>support</i> the cost of this event. 2 shifts, set up/clean up. 6 volunteers needed please, <a href="https://signup.com/go/yiAiTbh">https://signup.com/go/yiAiTbh</a></li> <li>• <b>In zone enrollment day</b> – Tuesday 5<sup>th</sup> August - Shifts all day from 0945-1845 <a href="https://signup.com/go/BvGAgYp">https://signup.com/go/BvGAgYp</a></li> <li>• <b>Out of zone enrollments</b> - Tuesday 12th August 0845-1930, <a href="https://signup.com/go/PFcLqon">https://signup.com/go/PFcLqon</a> and Wednesday 13th August 0945-1600 <a href="https://signup.com/go/pLWUkCp">https://signup.com/go/pLWUkCp</a></li> <li>• <b>Scholar's breakfast</b> – 28<sup>th</sup> August 0615-0830 – Michelle Nauer to confirm</li> <li>• <b>Father/Son breakfast</b> – Thursday 18<sup>th</sup> September 0615-0830 <a href="https://signup.com/go/OyaHUCO">https://signup.com/go/OyaHUCO</a></li> </ul>
<b>PTA Meeting Dates:</b>	11 <sup>th</sup> August 2025
<b>Meeting close:</b>	2015hrs