

WESTLAKE BOYS HIGH SCHOOL PTA MEETING

Monday 8th September 2025 7.00pm Staffroom

Present:	PTA President Jodi Peters, PTA Treasurer Cathryn Wilson, PTA Secretary Lizzie Pike, Christina Smith, Brigetta Stephenson, Hellen Liu, Chhaya Patel, Camille Smith (Staff Representative), Shireen Swart, Lucy Yang, Kirsty Nankervis, Katie Li, Cindy Zhou, Naomi Neera, DanDan Guo, Katie West, Mel Cadman, Peter Dennis, Teresa Norris, Shannon Blanchet, Janet .
Apologies:	PTA Vice President Luana McVeigh, BOT Member Representative, Hayley Dorward (EA to the principal), Elaine Wong, Imogen Sullivan, Tali Attwood, Gabriela Mercado, Caroline Keenan, Brenda Lam, Juanita Fordham, Raakhee Rahman, Vidyasagar Kulkarni, Kavitha Sadasivam, Emily Wang, Georgia Burn.
Minutes from Previous Meeting:	Moved: Chris Seconded: Hellen
Matters Arising:	Last meetings financial reports weren't attached, now rectified. Sent with Agenda for September meeting.
Correspondence In/Out	n/a
Financial Report:	<p>PTA Account:</p> <p>Opening balance \$695.97</p> <p>Expenses include reimbursements for PTA committee purchases. Top up from SHUS. All transactions accounted for and reconciled.</p> <p>Closing balance: \$2380.28</p> <p>From next meeting, both accounts will be in one report, and will be exported from Xero.</p> <p>Moved: Mel Cadman Seconded: Naomi Neera</p>
Secondhand Uniform Shop Report:	<p>Brigetta presented sales trends from the SHUS for past 3 years. Westlake is retaining 48% of the revenue of sales. Stable trend of revenue.</p> <ul style="list-style-type: none">• Socks are in abundance. To be added as an option, donations only, to sell for between \$3-5each.• Aim for more people to donate the uniform for the SHUS.• To discuss a contactless payment option eg: Paywave/Creditcard option at the AGM.

	<p>Great idea suggested to increase revenue: Do a market day, selling a bunch of donated secondhand sports goods. All sporting codes, musical instruments, woodwork items, photography etc</p> <p>SHUS Financial report – as attached Moved: Naomi Seconded: Chhaya</p>
General Business:	<p>Staff Update – Presented by Camille, staff rep on the PTA 😊</p> <p>The Father and Son breakfast will still go ahead, even if the strike occurs on Thursday and the boys will still be expected to be in uniform.</p> <p>Brigetta, Juanita and Camille work at WBHS. 260 staff in total. Well settled team. Lots of Staff morale events, regular meetings (twice weekly briefings), Kindness week for staff this week. On the last day of term the teachers have a drink and a snack. Really great team.</p> <p>Due to short weeks, strike and school holidays, Year 13 senior students have 2 full weeks left of school ever!</p> <p>Alumni Business network: Westlaker’s doing business with Westlaker’s. PTA could attend this event, you just have to register. Next event is in Parnell, topic: AI in business and how to become more efficient in your business with AI and technology. Next event will likely be on the North Shore, and will be possibly in November. Look out for this in the GBS/Socials</p> <p>Jodie shared feedback that there are feelings from the PTA that our voices haven’t been heard. When concerns/issues are raised there is no feedback or follow up. Action item: Please can the School provide a resolution.</p> <p>PTA Event Thank you’s</p> <p>Scholars Breakfast – DanDan, Tali, Amrita Out of Zone enrolment days – Chhaya, Brigetta, Katie W, DanDan, Madalein, Imogen, Isabelle, Cathryn, Gabriela, Chris, Mel C, Elaine, Hellen, Jodie, Naomi and Gemma (not on the PTA).</p> <p>Thank the Staff Morning Tea – Thursday 13th November</p>

	<p>Luana will provide the organisational document (run sheet) in due course. Katie and Tali will be helping with the behind the scenes organisation. Thank you so much for volunteering your additional time to this event.</p> <p>Lifestyle Electrical (Lizzie and Jeff Pike) will donate the brown paper bags for this event, 250-300 needed, approx 30c per bag.</p> <p>PTA Help needed on Monday 11th evening – 6 helpers needed please, Wednesday 12th all day – all hands on deck please! And Thursday 13th – 6 helpers needed please. Sign up TBA.</p> <p>Term 3 Social Event</p> <ul style="list-style-type: none"> • Comedy Night at The Classic • Tuesday 16th September • Tickets are \$40 • Fundraising for MS <p>Upcoming WBHS Events</p> <ul style="list-style-type: none"> ★ Sandwich making – thank you to all those who have helped with this. Next one is not til next term, look out for the signup on Whats app. ★ Father and Son Breakfast – Thursday 18th September All spots are filled, thank you ★ Sports Dinner – Thursday 30th October 6 helpers needed please ★ Graduation Dinner – Friday 28th November 12 helpers needed please
PTA Meeting Dates:	★ Last PTA Meeting for 2025 – Monday 20 th October
Other Dates	<ul style="list-style-type: none"> ★ School is closed Friday 12th September ★ Probable rolling strikes week beginning 15th September. ★ End of Term 3 – Friday 19th September
Future Agenda items	<ol style="list-style-type: none"> 1. Proposed PTA dates for 2026 2. Contactless payment option for SHUS
Meeting Close	2044hrs

