

WESTLAKE BOYS HIGH SCHOOL PTA MEETING

Monday 16th March 2026 7.00pm Staffroom

Annual General Meeting

Present:	PTA President Jodie Peters, PTA Vice President Luana McVeigh, PTA Treasurer Cathryn Wilson, PTA Secretary Lizzie Pike, Chhaya Patel, Fe Brown, Shannon Blanchett, Caroline Keenan, Tania Sinclair, Tracey Brown, Zoe Zhang, Juanita Fordham, Helen Liu, Lauren Collins, Vid Kulkurni, Teresa Norris, Camille Smith (Staff Rep), Apple Chen, Helen Dol, Brig Stephenson, Naomi Naera, Isabelle Bollaent, Joan Cui, Eliza Richards, Kirsty Nankervis, Tali Attwood, Dandan Guo, Dora Yang, Janet Cheng, Cindy Zhou, Summer Liu, Amrita Sahay, Echo Jiang, Mel Cadman, Principal Mr Fordham
Apologies:	Katie West, Imogen Sullivan, Raakhee Rahman, Kavitha Sadasivam, Brenda Lam, Emma Oliver, Elaine Wong, Theresa Hipa, BOT Representative – Jimmy O'Brien, Nitha Mathew, Rebekah Patterson, Katie Li, Shireen Swart
Minutes from Previous Meeting:	Accepted and Moved: Luana McVeigh Seconded: Helen Liu
Matters Arising:	None
Presidents Report:	See attached from Jodie Peters Moved: Vid K Seconded: Naomi Neera
Financial Report 2025:	See attached report For Year ended 31/12/2025 Incoming: \$73,281 Outgoing: \$49,542 Surplus: \$23,738 Total accumulated funds is \$81,764 Moved: Chhaya Patel Seconded: Luana McVeigh
Election of Officers and Committee Members:	PTA President - Nominations: Isabelle Bollaert. Not accepted PTA Vice President – Nominations: Donna Wilson. Not accepted. Both Isabelle and Donna wish to share the role of vice president. No one has been appointed to either of these roles as the constitution will need to change.

	<p>PTA Treasurer - Outgoing treasurer Cathryn Wilson. Nominations: Vid Kulkurni and Fe Brown. Fe declined. Vid accepted nomination. Vid unanimously elected.</p> <p>PTA Secretary – Lizzie stepping down due to personal commitments. Nominations: Teresa Norris, and Fe Brown. Fe Declined and Teresa accepted this nomination. Teresa unanimously elected.</p> <p>PTA Events & Social Manager – Tali Attwood has been nominated, declines this nomination. Self-nomination by Tania Sinclair accepted. Tania unanimously elected.</p> <p>Sandwich Making Co-ordinator – Nominations: Tali Attwood, accepted nomination. Teresa unaimously elected.</p> <p>Chinese Liaison – Nominations: Dora, Helen, DanDan, Dora and DanDan declined nomination. Helen accepted the nomination. Helen unanimously elected.</p> <p>Brigetta will remain as SHUS Manager, Juanita will stand down. Brig would like a helper to take over.</p> <p>Camille Smith will continue as Staff Rep.</p> <p>Committee members in the room, accept their role as members.</p> <p>Friends of the PTA do not have voting rights, but are welcomed to events to assist when required. Juanita would like to become a friend of the PTA.</p>
Date for AGM 2026:	Suggest 15 th March 2027 – All in favor - unanimous
AGM Close:	19:57hrs

Westlake Boys High School PTA

Annual Report 2025

The Westlake Boys High School PTA had a productive and community focused year, supporting students, staff, and families through events, fundraising, and hands on service.

Committee 2025:

- President: Jodie Peters
- Vice President: Launa McVeigh
- Secretary: Lizzie Pike
- Treasurer & Social Coordinator: Cathryn Wilson
- Second-Hand Uniform Shop: Juanita Fordham & Brigetta Stephenson
- Staff Representative: Camille Smith

We acknowledge the service of outgoing Secretary Chris Smith.

Events & School Support:

The PTA contributed to a wide range of school events, including Meet the Prefects, Parent/Teacher evenings, Grandparents Day, Mother-Son and Father-Son Breakfasts, Scholars Breakfast, the 2026 Info Evening, enrolment days, sports awards, and Graduation Dinner.

Second-Hand Uniform Shop:

The shop relocated to The Street, improving visibility and access. It now operates weekly on Fridays, monthly on Wednesdays after school, and monthly on Saturdays when possible.

Funding Contributions:

This year the PTA funded three WBHS-branded gazebos and two new fridges. Planned 2026 contributions include new house flags and a major legacy project.

Community Support:

The weekly sandwich-making initiative continues to provide lunches for students needing extra support.

Staff Appreciation:

The annual Thank the Teachers morning tea featured gifts and food prepared with support from generous donors and bakers.

PTA Community & Social Events:

Social activities included quiz nights, pool games, drinks, and a comedy night fundraiser for Multiple Sclerosis.

Farewells:

We thanked Christina Smith, Gabriela Mercado, and Launa McVeigh for their significant contributions.

Looking Ahead:

The PTA remains committed to supporting the school through events, fundraising, and community engagement. Contact: ptapresident@westlake.school.nz.

Statement of Financial Performance

Westlake Boys High School PTA For the year ended 31 December 2025

	2025	2024
Operating Receipts		
Interest Income	524.14	543.65
Sales - SHUS	72,756.45	80,083.50
Total Operating Receipts	73,280.59	80,627.15
Operating Payments		
Payments related to providing goods and services		
Purchases - SHUS	33,773.04	40,901.25
Total Payments related to providing goods and services	33,773.04	40,901.25
Grants and donations paid		
Donations Paid	10,600.00	4,369.47
Total Grants and donations paid	10,600.00	4,369.47
Other operating expenses		
Bank Fees	52.80	24.40
General Expenses	1,566.94	221.66
Hand me round fees	780.00	455.00
Paymark fees	260.88	260.88
Refreshments - External	802.16	1,215.92
Refreshments - PTA Meetings	1,037.18	888.50
Smartpay fees	496.08	496.08
Xero Fee	173.09	-
Total Other operating expenses	5,169.13	3,562.44
Total Operating Payments	49,542.17	48,833.16
Operating Surplus	23,738.42	31,793.99

Balance Sheet

Westlake Boys High School PTA As at 31 December 2025

	31 DEC 2025	31 DEC 2024
Assets		
Bank		
PTA Account	-	2,393
SHUS Trading Account	16,579	55,633
Rapid Save	65,186	-
Total Bank	81,764	58,026
Total Assets	81,764	58,026
Net Assets		
	81,764	58,026
Accumulated funds		
Accumulated funds	81,764	58,026
Total Accumulated funds	81,764	58,026